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HISTORICAL RECORDS SURVEY.
INDIANA.
INVENTORY OF THE COUNTY
ARCHIVES OF INDIANA

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JENNINGS COUNTY COURTHOUSE

Vernon, Ind.



(In the final publication an enlarged picture, 5 x 7,
will appear here.)

INVENTORY OF THE COUNTY ARCHIVES

OF INDIANA

Prepared by

The Historical Records Survey
Division of Women's and Professional Projects
Works Progress Administration

NO. 40. JENNINGS COUNTY (VERNON)

W. P. A.

*

Indianapolis, Indiana

The Historical Records Survey

August 1937

PREFACE

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This inventory of Jennings County records constitutes a part of a general guide to the county archives of Indiana. It has been prepared by the Historical Records Survey of this state, operating as a separate project under the Works Progress Administration.

The survey of state and local historical records in Indiana was instituted in February 1936, as part of a nation-wide undertaking under the supervision of Dr. Luther H. Evans. Samuel J. Kagan, state archivist of the Indiana History and Archives Division of the State Library, was assigned to lead the project as state Director. In the beginning the Survey was closely associated with the Writers' Project. On September 23, 1936, the Historical Records Survey was nominally as well as factually made independent of the Writers' Project. In general, it has from its very inception acted as a separate and independent unit of Federal Project No. 1.

The aim and purpose of the survey of county records in Indiana has been to furnish the officials of the local, state, and national governments, students of history, lawyers, and genealogists, and the general citizenry interested in the county records, with a convenient tool for use in consulting them. It is the object of the Survey to make the valuable source materials that are to be found in the Indiana courthouses and other public buildings, available and more accessible to those who may be in need of them. It is our hope that the information contained in this inventory will arouse greater interest in state and local historical records and will encourage

officials to continue the improvement of methods for preservation and safekeeping of these records.

The field work of the survey of Jennings County was begun on March 24, 1936, under the district supervision of Mrs. Carmon Whitcher, who was succeeded by Miss Elizabeth Howe, both of New Albany. The field workers were E. A. Graves of Mount Vernon and William Taylor Holliday of Osgood. It was completed on April 24, 1936. Many visits, however, have since been made to the county courthouse to check and recheck the information contained herein, the final recheck having been in August 1937.

There are ninety-two counties in Indiana. When the inventory of county archives is completed a separate volume is to be devoted to each county inventory in the state. Jennings County is No. 40.

The inventory proper is preceded by a number of introductory sections to enlighten the reader concerning facts and events forming the background and basis of the records. The entries for the record series are carried in consecutive numbering for the county. The bureaus are arranged in functional order: Governing boards; major administrative offices; judicial offices; and financial, educational, health, engineering, and other groups. Wherever applicable, natural groupings under separate headings are made within the bureau, and the entries are arranged thereunder also according to their functional sequence. A full and extensive index following the inventory will help the reader locate records with a minimum of inconvenience and effort.

The editing of this inventory has been conducted by an editorial

Preface

staff of some forty men and women, whose labors we deeply appreciate and wish to recognize forthwith, captained by Harry A. Rider, Editor; John R. Milligan in charge of accession and classifying; Louise Nation in charge of checking; Canis B. Brockway in charge of condensing; Julius Salmon, legal adviser; and Howard G. Underwood, historical research editor.

The original survey was made in the field under the direction of the State Director and carefully checked and compiled in the form of this inventory in the State Office. Of the industrious and painstaking devotion to this task of each and every person who had a part in the Survey we are keenly aware, and we regret that we cannot commend by name the services of all who have contributed to the publication of this volume.

The Survey is indebted to county officials; to the State Works Progress Administration; to Kenneth E. Lancet, Acting Director of Women's and Professional Projects, who has rendered the Survey a great personal service in the administering of the project; and to Dr. Christopher B. Coleman, who has taken personal initiative and interest in behalf of the Survey in giving technical advice to the project.

S. J. Kagan, State Director

The Historical Records Survey

FOREWORD

A guide to county and township records in Indiana has long been needed by both local officials and the general public. The Works Progress Administration project called the Historical Records Survey is the first attempt to supply this need. Few more useful fields of employment could have been found than the survey of local and state historical records, even though the work inevitably presented unusual difficulties. The completion of the survey of historical records in Indiana is a source of genuine satisfaction.

We are indebted first of all to the Works Progress Administration for providing for the survey and financing it. The National Director of the project, Dr. Luther H. Evans, assured a fruitful product of the work by ably outlining it and drafting the forms to be used by the field workers so as to insure the greatest completeness with the least likelihood of errors. He and his assistants have done all that was possible for this nation-wide survey. Samuel J. Kagan, State Director of Indiana, deserves great credit for his energy and ability in organizing the office and field forces which have carried out the project. To assemble and organize more than one hundred and fifty persons in a new line of work in which there were very few local precedents, and to complete a survey of the county records in all the ninety-two counties, including the townships, at first, seemed almost impossible of accomplishment within a year. It has however, been accomplished.

Foreword

An advisory committee has helped guide work upon the project; though no meetings were held, its members in many instances were a great help. A word of appreciation must be recorded here for the county officers who courteously gave the representatives of the survey access to the records in their offices and cooperated in the making of the survey. Especially is the state indebted to those officers who made possible the photographing of old records for preservation in a central depository.

CHRISTOPHER B. COLEMAN

Director, Indiana Historical Bureau

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
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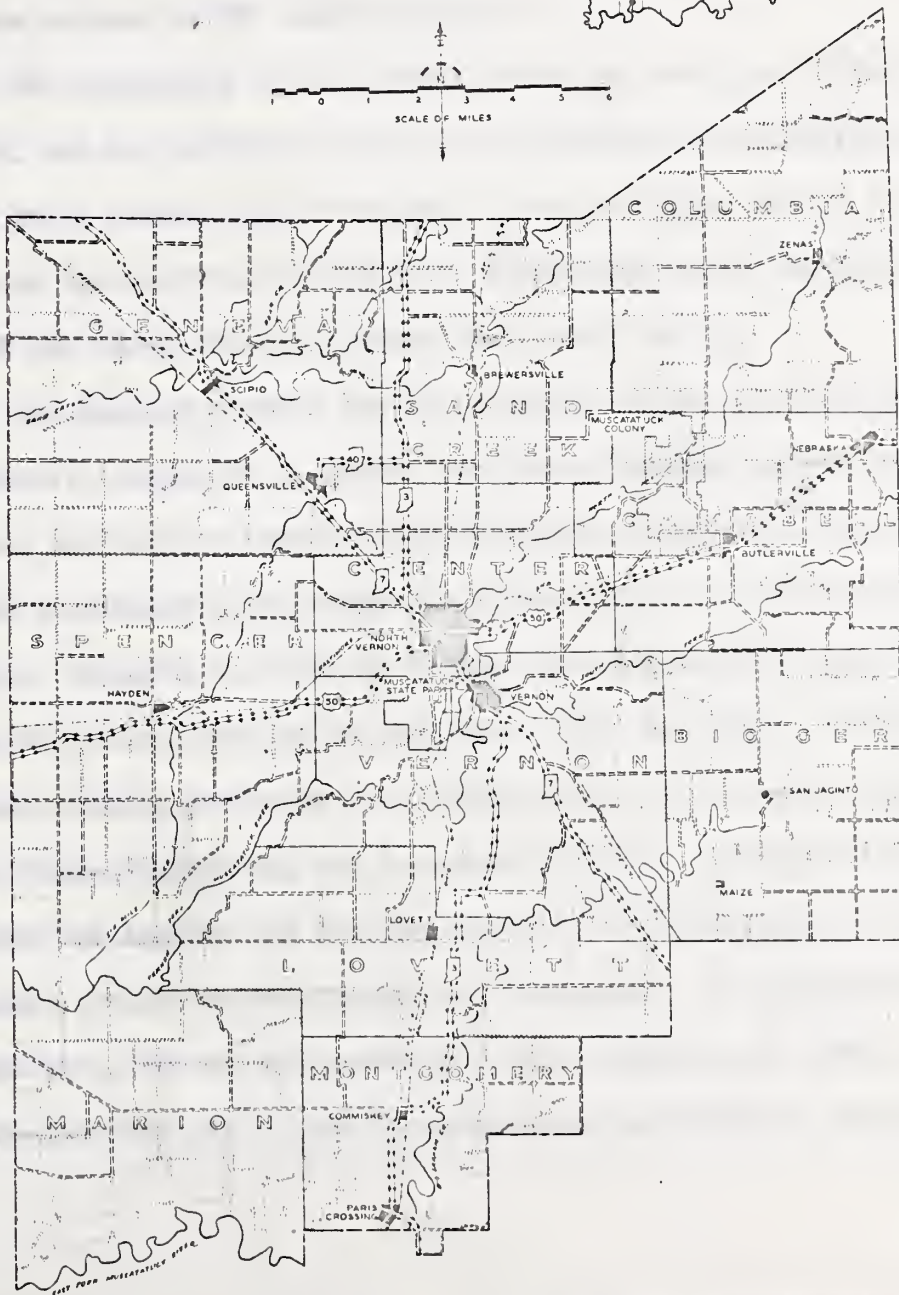
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DIAGRAMMATIC SOIL AREAS JENNINGS COUNTY

STATE PLANNING BOARD
OF INDIANA
1936

LEGEND

-  STATE AND U.S. HIGHWAYS
-  IMPROVED ROADS
-  DIRT ROADS
-  TOWNS
-  STATE PROPERTY



PART A. JENNINGS COUNTY AND ITS RECORDS SYSTEM

1. HISTORICAL SKETCH

Jennings County, situated in the southeastern portion of the state, is bounded on the north by Bartholomew and Decatur Counties, on the east by Ripley County, on the south by Jefferson and Scott Counties, and on the west by Jackson and Bartholomew Counties. It has an area of 383 square miles.

The topography of the county is for the most part rolling or rough, but the uplands, away from the streams, are generally flat. Many small creeks, five to twenty miles in length, cut up the surface of the county. In addition, Muscatatuck River and Big Graham Creek are large streams situated amid wide valleys.

The English planted the first colony in America when they settled in Jamestown in 1607. The French founded Quebec a year later, and began a series of explorations to the west and south which eventually brought LaSalle to the mouth of the Mississippi River. On April 9, 1682, he claimed the entire river valley in the name of France, calling it Louisiana after his King. In Indiana, French trading posts had been established on the present sites of Fort Wayne, Lafayette, and Vincennes by 1733. Rivalry between the French and English for the possession of the Mississippi and Ohio Valleys brought on the French and Indian War. The British were victorious, and by the Treaty of Paris, February 10, 1763, Louisiana--the American Middle West--was ceded to Britain. During the

early days of the American Revolution, General George Rogers Clark captured the post at Vincennes and Louisiana fell into the hands of Virginia. In 1784, this vast empire was ceded to the United States Government, and three years later the Ordinance providing for the establishment of the Northwest Territory was passed.

Knox County, composed of all of Indiana, and parts of Ohio, Michigan, Illinois, and Wisconsin was organized in 1790. Indiana Territory was organized in 1800 and in 1816 Indiana was admitted into the Union as a state.

In addition to the claims of France, England, and Virginia, the area within the limits of Jennings County was claimed by several tribes of Indians. The greater portion of the county was ceded to the United States Government by the Delawares, Miami, Weas, and Potawatomi on August 21, 1805. The remainder of the county--the northwest corner--was included in the New Purchase. This treaty, signed at St. Marys, Ohio, on October 6, 1818, between the government and the Delawares, Miami, and Weas, opened up a large part of central Indiana south of the Wabash River to white settlement.

The first white settler within the present limits of Jennings County was Solomon Deputy. In 1810 he settled on the west bank of Coffee Creek, about four miles west of the present site of Paris. He remained only a short time, however, but returned to the county in 1816. John Lattem was the next pioneer to settle in the county; he built a cabin on Graham Creek about four miles north of Paris sometime in 1814. The next year Colonel John Vawter, a government

surveyor, came to the county and settled at the junction of the north and south forks of Muscatatuck River. Later Colonel Vawter and William Maclure purchased several tracts of land and laid out the town of Vernon, named after George Washington's home, Mt. Vernon. William T. Scott and Alexander and William Lewis settled near Vawter in the spring of 1816.

Jennings County was formed by an act of the General Assembly approved December, 27, 1816, out of territory previously attached to Jefferson and Jackson Counties. The legal boundaries of the new county were: "Beginning on the line of the Grousland purchase, at the intersection of the line dividing ranges six and seven east; thence south with said line to the line dividing townships three and four north; thence east six miles; thence north six miles; thence east with another township line four miles; thence north two miles; thence east two miles; thence north two miles; thence east two miles; thence north two miles; thence east with the line dividing township five and six north, to the south east corner of section thirty one in township six north, range ten east; thence north with the sectional line to the Indian boundary; thence westwardly with said line to the place of beginning." (1)

On January 12, 1820, when Scott County was formed, all that part of Jennings County lying south of the Muscatatuck River was transferred to the new county. On January 20, 1820 Jennings County was enlarged when territory within the New Purchase was added to the northwest corner of the county. Territory in Jefferson

County was transferred to Jennings County by two acts: the first, on January 25, 1830, attached that part of the town of Paris, lying in Jefferson County to Jennings County, and the second, on February 6, 1835, attached the remainder of the quarter section on which Paris was situated.

The first officials to govern the newly formed county were James Scott, clerk and recorder, and John Vawter, treasurer; the sheriff was Maurice Baker and the coroner, Frederick Barnes; the commissioners were Samuel S. Graham, Samuel Campbell, and James Shepard; and the associate judges of the circuit court were William Prather and Chapman Denton.

At the first meeting of the commissioners the county was divided into three townships. At present, there are eleven townships in Jennings County: Bigger, Campbell, Center, Columbia, Geneva, Lovett, Marion, Montgomery, Sand Creek, Spencer, and Vernon.

The commissioners appointed to locate the county seat, chose the town of Vernon, near the center of the county on the north and south forks of the Muscatatuck River. Colonel John Vawter and William Maclure, the proprietors of Vernon, donated land for a public square. Vernon has remained the seat of government of the county although the town of North Vernon has made attempts to have the county seat relocated. The county was named in honor of Johathan Jennings, the first governor of the State of Indiana.

The first term of the Jennings circuit court began July 7, 1817, at Vernon, before the associate judges, William Prather and

Chapman Denton. The presiding judge of the circuit, James Test, was absent on this occasion. During one of the early terms of court--April, 1818--an unusual case was heard. Samuel Cass was tried for larceny, found guilty, and ordered to pay Benjamin Beck \$668, double the amount stolen. He was unable to do this and was sold by Beck to John Myers who in turn sold him to John Vawter. Vawter, the same day, sold Cass to himself, "for value received". (Recorded in Deed Record A.)

The first courts were held in a log school house, but in 1818 a brick courthouse was constructed. This building was used until 1859, when the present courthouse was erected. This structure has been remodeled and somewhat modernized since it was built.

The population of Jennings County has been decreasing steadily since 1900, when the census showed 15,757 persons living in the county. In 1930, the figure had dropped to 11,800 persons. Of these, 101 were foreign born whites and 257 were Negroes. North Vernon is the only incorporated city and Vernon the only incorporated town; Butlerville and Paris Crossing are the largest unincorporated towns in the county.

The chief source of income in the county is agriculture and the farming situation is considered only fair. Corn and wheat are the principal crops; dairy farming is on the increase and hog raising is decreasing. Most of the farms have small orchards, and there are about ten successful commercial orchards in the county.

There is very little manufacturing in the county. Porch and lawn furniture and rugs are produced by two concerns in North Vernon, and furniture and awnings are manufactured in Vernon. The chief mineral resources of the county are limestone, marl, sand, and gravel. Some natural gas is also found in the north and northeast parts of the county.

(1) Acts 1916-17, p. 198.

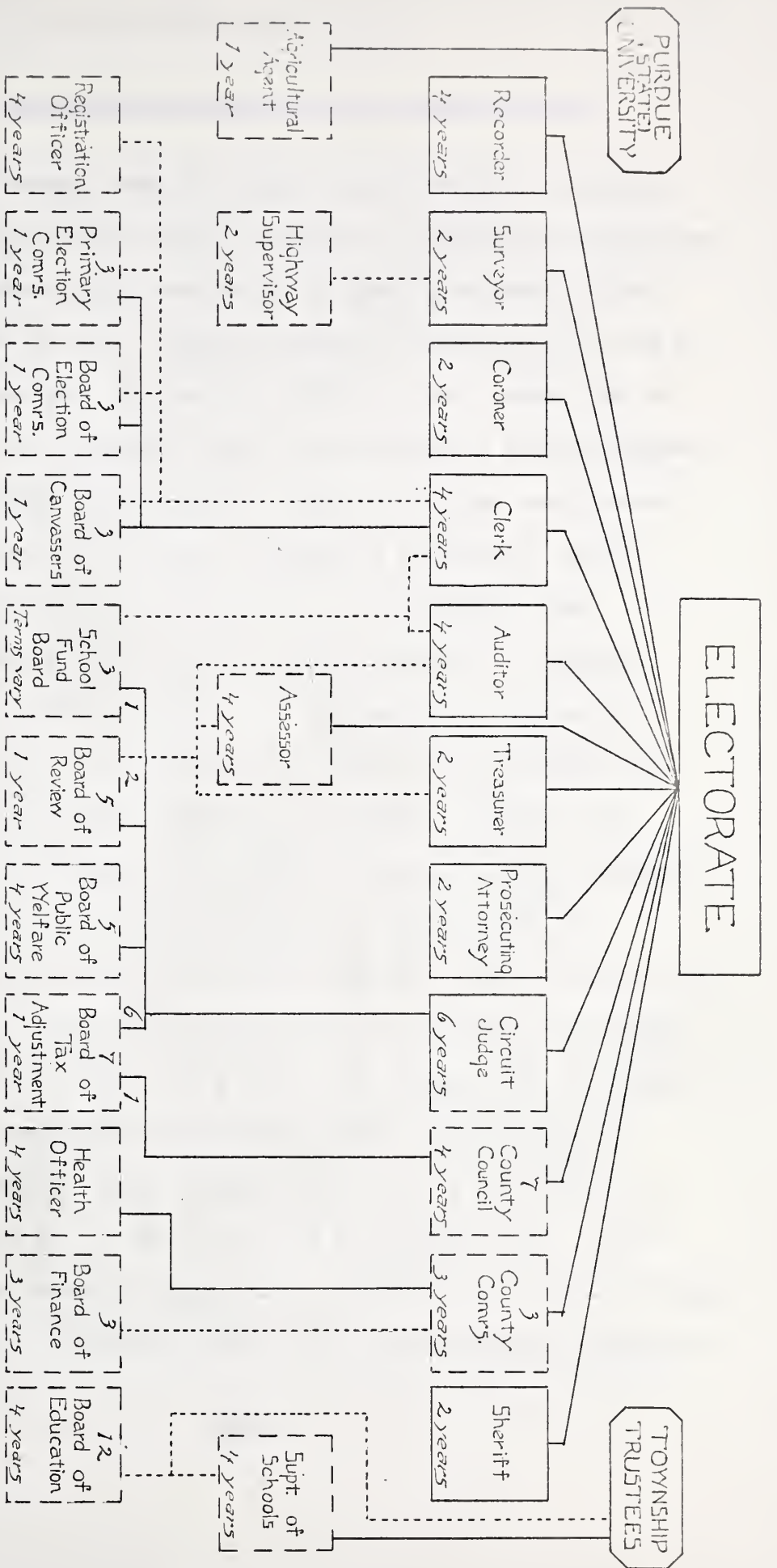
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Biographical and Historical Souvenir for the Counties of Clark, Crawford, Harrison, Floyd, Jefferson, Jennings, Scott, and Washington, Indiana. (Part I, 289 pp. Chicago. John M. Gresham & Co. 1889.)

Illustrated Historical Atlas of the State of Indiana. (462 pp. Chicago. Baskin, Forster & Co. 1876.)

Indianapolis Star. (June 2, 1927. P. 6, col. 7.)

PENCE, GOERGE & ARMSTRONG, NELLIE C. Indiana Boundaries. Territory, State, and County. (883 pp. Indianapolis. Historical Bureau, 1933.)



Squares with solid lines - constitutional officers.
Squares with broken lines - statutory officers.

Figures - number of members and term of office.

Solid lines - elected or appointed.
Broken lines - ex officio.

Chart of Jennings County Governmental Organization

2. GOVERNMENTAL ORGANIZATION AND RECORDS SYSTEM

Jennings County, with its county seat at Vernon, is a political subdivision of the State of Indiana for administrative purposes, and has, therefore, only such powers of local government as have been prescribed by law. Jennings County was organized by an act of the general assembly, December 27, 1816. (1) Its present form of government, as it functions today, is the result of its development under the original Constitution of 1816, the present constitution adopted in 1851, and more than a century of legislative action.

The county system of government is an inheritance from England and the American colonies, whence pioneers in Indiana brought their customs and laws. Its beginnings in Indiana are found in the laws of the Northwest Territory, which provided for a group of administrative officers, as follows: Sheriff, (2) coroner, (3) and recorder. (4) Under the laws of Indiana Territory of 1802, the office of county surveyor was established. (5)

In the year of 1816, Indiana was admitted to the Union and the constitution of that year provided for the election in each county of a clerk, (6) recorder, (7) sheriff, and coroner. (8) To these were added by legislative enactment in 1817, a governing body called the board of county commissioners, (9) and the office of treasurer, (10) and in 1818 the office of surveyor. (11) At the organization of Jennings County, these offices were established under the authority of the Constitution of 1816 and subsequent legislative

enactments. In 1841 the office of auditor was established. (12)

As the state grew, there was much dissatisfaction with the Constitution of 1816, but repeated attempts to change it did not succeed until 1851, when a constitutional convention was called and framed a new constitution. This constitution was adopted in 1851, and with amendments remains the constitution of Indiana.

Each county is a political subdivision of the state and has an individual governmental organization. Although the Constitution of 1851 forbids special legislation, (13) the general assembly has provided the necessary additional officers for counties, within a classification based on a population prerequisite. Urban and rural areas obviously cannot be governed by the same number of officers. Each county has the constitutional officers, but the statutory officers vary in number, powers, and duties. The latter may be compulsory in all counties, or they may be optional, and therefore established in only a few instances; others are authorized in only certain classes of counties, though the class may include but one county.

Indiana stands alone among the states of the Union in having a dual system of county government, since the establishment in each county of a county council in 1899. (14) Each county is governed by a board of commissioners and a county council. The duties of these agencies, with technical distinction, are enumerated in their proper places below.

From the beginning of the present century a tendency toward centralization of power in the hands of state authorities has

taken from county officials many of their powers and duties and has greatly lessened the scope of those remaining. In older fields of finance, roads, and education, the state's supervision has greatly increased, and the creation of new state departments, such as police, food and fire inspection, and public welfare, has caused heavy removal of local responsibility and control.

Present Administration

The Constitution of 1851 provides for the election of a clerk of the circuit court, who keeps the records of the proceedings of all the courts in the county; an auditor, who keeps records of county financial matters and records dealing in real property and the estates of private citizens; a recorder, whose duties are to keep a record of every conveyance or other instrument entitled or required by law to be recorded; a treasurer, who receives all money coming to the county and keeps a record of same; a sheriff, who is conservator of the peace and who carries out court orders; a coroner, who investigates violent deaths and those of suspicious circumstances; and a surveyor, who prepares plans and specifications for the improvement of public works, establishes boundaries for public and private lands, and since 1933 has had charge of drainage systems. (15) The constitution provides for two other officers--circuit judge (16) and prosecuting attorney (17) who legally are a part of the circuit, which may include one or more counties.

The present leading governing body of the county is the board

of commissioners, often called the "county board", elected for a term of three years. The board provides buildings to house county business, furnishes public squares and grounds, audits the accounts of the county officers who handle money, changes boundaries of townships as it sees fit, and is charged with the maintenance of county roads and highways. (18)

Another governing body is the county council, created in 1899, by statute, to control the finances of county government. This council consists of seven members who are elected for a term of four years. One member is elected from each of the four councilmanic districts by the voters of the district and three members are elected at large from the county. The county auditor acts as clerk of the council. The council has power to fix certain tax rates; the exclusive right to make appropriations from the county treasury; and the exclusive power to authorize the borrowing of money and the issuing of bonds; and to adopt the county budget. (19)

In 1865 the legislature provided for a county school examiner who was appointed by the county commissioners. (20) By legislative enactment in 1873, the act of 1865 was amended, and the school examiner's title was changed to "county superintendent of schools". He was appointed by the township trustees to serve for a term of two years. (21) In 1899 the legislature amended the act of 1873 and now the superintendent of schools is elected by the township trustees and serves for a term of four years. His duties are specifically set out in the statutes, and he is

under the jurisdiction of the state board of public instruction. (22)

By an act of 1873, the county board of education was created, consisting of the county superintendent of schools, the township trustees of the county, and the school trustees of each city and town of the county. (23) In 1877 the legislature changed the membership of the board and the board now is comprised of the county superintendent of schools, township trustees, and the chairman of school trustees of each city and town of the county. The duties of the board are to consider the general wants and needs of the schools, and matters relating to the purchase of school furniture, books, maps, and charts. (24)

By legislative enactment in 1881 a county board of health was established and was required to elect a secretary who acted as a health officer for the county as well as for each town and city therein. (25) In 1891 the legislature amended the act of 1881 and enlarged the duties of the health officer, who executed the orders of the board of health. (26) By an act of 1909 the office of county health commissioner was instituted, and the same act abolished the county board of health. (27) In 1935 the office of county health commissioner was abolished, and that of county health officer was created. He is appointed by the county commissioners, with approval of the state board of health, for a term of four years. The county health officer must be legally qualified to practice medicine, suitably trained in sanitary science, and his qualifications must be satisfactory to the state board of health. He is required to enforce

the health laws of the state and enforce all rules of the state board of health. (28)

By statute in 1933 the clerk of the circuit court is designated as ex-officio registration officer of the county. He has full charge and control of the registration of voters and appoints as many deputies as are necessary to do the work. (29)

In 1899, the legislature created the board of election commissioners, to consist of the clerk of the circuit court, and two persons appointed by him. It is the duty of the board to prepare, print, and distribute ballots for the elections. (30) By an act of 1905, the board of election commissioners was constituted a board of canvassers, to tabulate the votes, record them in poll books, and declare the election winners by a statement of certification. (31) In 1915, the legislature provided for primary election commissioners. It is their duty to prepare and distribute the primary ballots and generally supervise the primary elections. (32)

By statute in 1891 the office of county assessor was created, The assessor is elected for a four-year term. His duties are to examine carefully the tax duplicates, to instruct and advise the township assessors, to review their returns, to assess omitted real and personal property, to appraise estates for inheritance taxes, and to report to the state board any delinquencies of the township assessors. He is ex-officio member and president of the county board of review. (33)

An act of 1891 created the county board of review, whose members are the county assessor, auditor, and treasurer. (34)

This act was amended in 1919 to include two freeholders of opposite political parties as members of the board. The duty of this board is to equalize unfair assessments on real and personal property. (35)

In 1907 an act created the board of finance, consisting of the board of county commissioners. The auditor acts as secretary. This board has the custody of the county funds and selects the depositories. (36) The general assembly repealed the act which established this board, and in the same session, in the Depository Act of 1935, reestablished the board of finance practically unaltered. (37)

By an act of 1913, the legislature made provision for the office of agricultural agent, legally termed county agent, but commonly referred to by the descriptive name. "County agent" was also the name of the agent of the state in the sale of state lands originally. The act provided that this office should come into existence whenever a certain number of residents of the county shall petition therefor. The appointment was made annually by Purdue University and approved by the county board of education. Upon proper petition, this office was established in Jennings County in 1917. (38) In 1937 the name was changed to agricultural agent and the office was made mandatory in every Indiana county. The agent is now appointed by the director of agricultural extension service of Purdue University, subject to the approval of a state board which is called the county agricultural agent board. (39) The duties of the agricultural agent are to disseminate information for the

promotion and advancement of agriculture, horticulture, and domestic science. (40)

In 1913 the county highways were placed in charge of a superintendent of highways, who was appointed by the county commissioners for a term of two years. (41) In 1935 this office was abolished, (42) and the duties were transferred to the surveyor, (43) unless the county commissioners appoint, at their option, a highway supervisor, (44) in order to provide for necessary supervision of the highways in counties warranting more attention than the surveyor can give. The term of office of the highway supervisor is discretionary with the commissioners. (45) The board of commissioners of Jennings County has appointed the surveyor as the highway supervisor.

The board of tax adjustment was established by an act of 1933, and consisted of seven members. (46) By an act of 1937, the qualifications of the members of the board were changed. One is a member of the county council, chosen by the council; one is the mayor of the largest city in the county or any public official of the county, appointed by the said mayor of the largest city of the county; one member of the county board of education, selected by such board; and four freeholders of the county appointed by the judge of the circuit court. Not more than four members can be of the same political party. The board is empowered to serve for one year. (47) It is the duty of the board to examine, and if it deems necessary, revise, change, or reduce, but not increase, any tax levy and any corresponding items of the budget on which the tax levies

are based, and apportion the total of all of the levies so that the total levy on property within any municipal corporation for which the property therein is taxable, shall not exceed the total rate as provided by law. (48)

The school fund board was created by an act of 1935 and consists of three members: the auditor and the clerk, ex officio, and one member appointed by the judge of the circuit court for a two-year term. The duty of this board is to make all loans from the common school and the congressional township school funds to owners of real property secured by mortgage. (49)

The board of public welfare was created by an act of the legislature in 1936. The board consists of five members appointed by the judge of the circuit court to serve for a term of four years. The board must consist of at least two women members and not more than three of the board members may be adherents of the same political party. The board is charged with the administration of assistance to dependent children in their own homes, to aged persons, and to all those who are otherwise handicapped.

Judicial

The judicial system of Jennings County, as of other Indiana counties, is prescribed by the state constitution and the subsequent legislative enactments of the Indiana General Assembly. The constitution authorized and directed the general assembly to divide into judicial circuits the whole state as needs arise.

Jennings and Scott Counties constitute the sixth circuit, established in 1935. (51) Previously, it was part of a judicial circuit to which other counties were attached. The constitution further provides for the election of a judge (52) and a prosecuting attorney (53) for the circuit, and a clerk of the circuit court. (54) The circuit court has jurisdiction in all criminal, civil, probate, and juvenile cases, and hears appeals from lower courts as conferred by law. (55)

In 1852 by legislative enactment, the court of common pleas was established with limited jurisdiction. (56) The court continued in existence until it was abolished by an act of the legislature in 1873. (57)

Records System

The establishment of each of the county offices and bureaus inaugurated their records which were kept in such fashion as the incumbents saw fit, following in the main the directions of the general assembly under the provisions for each respective office. In 1909, the legislature established the state board of accounts, which formulates, prescribes, and installs systems of accounting and reporting which are uniform for every public office of the same class. (58) Under this law some of the records were combined to eliminate separation, duplication, and overlapping. The law also permits the use of bound loose-leaf records in almost all cases where the records are typed. The quality of the paper and ink and the binding and rebinding practices are left to the

judgment of the board of county commissioners, except that a good quality is required.

Whenever it may be necessary for the preservation of the records of any office from mutilation, the board of county commissioners issues an order directing the officer in charge to copy and transcribe the records for preservation. (59)

In 1925 a law was passed permitting county officials, at their discretion, to turn over to the archives division of the state library for permanent preservation, any official books, records, documents, original papers, newspaper files, or printed books and material not in current use in their offices. (60)

This law is optional and has been ineffectual. County officials are loath to part with records, even when no longer in use and in spite of lack of storage space, anticipating a possible call for them. Consequently, they have only occasionally availed themselves of this provision for permanent preservation of their old records.

By an act of 1937 of the general assembly of Indiana, the director of the State Library is authorized, at his discretion, to make a copy, by photography or in any other way, of any official book, record, document, original paper, newspaper, or printed book or material in any county, city, or other public office, for preservation in the state archives. All public officials must permit copies to be made of the books, records, documents, and papers in their respective offices. (61)

- (1) Act 1816, p. 197.
- (2) Laws of Northwest Territory; Acts 1788, ch. 2, sec. 12.
- (3) Ibid., Acts 1783, ch. 9, sec. 1.
- (4) Ibid., Acts 1795, p. 197.
- (5) Laws of Indiana Territory; Acts 1802, ch. 1, sec. 1.
- (6) Const., 1816, art. 5, sec. 8.
- (7) Ibid., art. 11, sec. 10.
- (8) Ibid., art. 4, sec. 25.
- (9) Acts 1817; ch. 15, sec. 1.
- (10) Acts 1817; ch. 17, sec. 1.
- (11) Acts 1818; ch. 30, sec. 1.
- (12) Acts 1841; ch. 2, sec. 1.
- (13) Const., art. 4, sec. 22.
- (14) Acts 1899; Burns 26-501.
- (15) Const., art. 6, sec. 2.
- (16) Const., art. 7, sec. 1.
- (17) Const., art. 7, sec. 11.
- (18) 1 Rev. Stat. 1852; Burns 26-601.
- (19) Acts 1899; Burns 26-501.
- (20) Acts 1865, ch. 1, sec. 33.
- (21) Acts 1873, ch. 25, sec. 2.
- (22) Acts 1899, 1911, 1913; Burns 28-702.
- (23) Acts 1873, ch. 25, sec. 8.
- (24) Acts 1873, 1877; Burns 28-801.
- (25) Rev. Stat. 1881, sec. 4993.
- (26) Acts 1891, ch. 15, sec. 8.
- (27) Acts 1891, 1909; Burns 35-108.
- (28) Acts 1935; Burns, 1936 suppl., 35-118.
- (29) Acts 1935; Burns 29-306.
- (30) Acts 1839; Burns 29-1002.
- (31) Acts 1905, 1927; Burns 29-1401.
- (32) Acts 1915, 1917; Burns 29-504.
- (33) Acts 1891, 1919; Burns 64-1101.
- (34) Acts 1891, ch. 99, sec. 114.
- (35) Acts 1919; Burns 64-1201, 64-1205.
- (36) Acts 1907; Burns 61-606.
- (37) Acts 1935; Burns, 1937 suppl., 61-628.
- (38) Acts 1913, 1923, 1927; Burns 28-4911.
- (39) Acts 1937; ch. 224, sec. 1.
- (40) Ibid.
- (41) Acts 1913, ch. 330, sec. 1.
- (42) Acts 1933; Burns 36-1113.
- (43) Acts 1933; Burns 36-1101.
- (44) Acts 1933; Burns 36-1110.
- (45) Ibid.
- (46) Acts 1933; Burns 64-304.
- (47) Acts 1937, ch. 119, sec. 4.
- (48) Acts 1933; Burns 64-304.
- (49) Acts 1935; Burns, 1936 suppl., 28-209.
- (50) Acts 1936, spec. sess.; Burns, 1937 suppl., 52-1118.
- (51) Acts 1911; Burns 4-352.
- (52) Const., art. 7, sec. 1.
- (53) Ibid., sec. 11.
- (54) Ibid., art. 6, sec. 2.
- (55) Acts 1831; Burns 4-303.
- (56) 2 Rev. Stat. 1852, pt. 1, ch. 8, sec. 1.
- (57) Acts 1873, ch. 29, sec. 80.
- (58) Acts 1909; Burns 60-224.
- (59) Acts 1903; Burns 26-634.
- (60) Acts 1925; Burns 63-830.
- (61) Acts 1937, ch. 172, sec. 1.

Floor plans of first floor to appear here.

3. HOUSING, CARE, AND ACCESSIBILITY OF THE RECORDS

The courthouse of Jennings County stands on ground that rises slightly higher than the surrounding town of Vernon. Constructed in 1859 of brick and stone, it extends 87' in length, 76' in width, and 43' in height, exclusive of the tower which surmounts the structure. The county jail occupies the same building. The offices and vaults of the clerk, the recorder, the treasurer, and the auditor are located on the first floor, no records being housed either on the second floor or in the basement,

Board of Commissioners

The commissioners' records are housed in the auditor's office and vault, and in the treasurer's vault (q.v., infra).

County Council

All records of the council are housed in the auditor's vault (q.v., infra).

Clerk of the Circuit Court

An office and a vault on the southwest corner of the first floor, the former measuring 26' by 16' by 14' and the latter 26' by 6' by 14', are occupied by the clerk. The office is well lighted and well ventilated and has a wooden floor, plastered walls, and a metal coiling, while the vault is fairly well lighted and poorly ventilated and has a concrete floor, plastered walls, and a stone

Floor plans of second floor to appear here.

ceiling. Twenty feet of shelving in the office house 8' of bound volumes and 10' of unbound records. The sheriff occupies part of the office, and all his records are housed here, together with 60% of the clerk's records, all the coroner's records, 33% of the registration officer's records, 42% of the health officer's records, and 1% of the records of the circuit court. The vault houses 170' of bound volumes and 510' of unbound records in file boxes 4" deep; its shelving completely occupied, and no space can be obtained for additional shelving. Housed here are 40% of the clerk's records; all the records of the primary election commissioners, the board of canvassers, and the board of election commissioners; 99% of the records of the circuit court; 67% of the registration officer's records; and 50% of the health officer's records. Good accommodations for users of the records are provided in the office, but none are provided in the vault.

Recorder

The recorder's office and vault lie opposite the clerk's office and vault, on the northwest corner of the first floor. The office has a wooden floor, brick walls, and a metal ceiling, and is fairly well lighted and ventilated. Measuring 22' by 19' by 14', it houses, on wooden shelving, 31' of bound volumes and 1' of unbound records in file boxes 12" deep. The vault, which is 18' by 6' by 10', has brick walls and floor, and a stone ceiling. It is fairly well ventilated but poorly lighted and rather dusty. Wooden shelving

Floor plans of basement to appear here.

carries 144' of bound volumes, and 20' of unbound records are housed in filing cabinets; but, as in the office, the shelving and filing cabinets are completely occupied, and no space is available for additional shelving. Accommodations for users are adequate in the office and inadequate in the vault. Twenty per cent of the recorder's records are housed in his office and 80% in his vault.

Circuit Court

Records of the circuit court are housed in the clerk's office and vault (q.v., supra).

Sheriff

The sheriff's records are housed in the clerk's office (q.v., supra), which the sheriff also occupies.

Coroner

The coroner's records are also housed in the clerk's office (q.v., supra).

Board of Review

The records of the board of review are housed in the auditor's vault (q.v., infra).

Board of Tax Adjustment

Board of tax adjustment records are kept in the auditor's vault (q.v., infra).

Board of Finance

All the records of the board of finance are housed in the auditor's vault (q.v., infra).

School Fund Board

The records of the school fund board are kept in the auditor's office (q.v., infra).

Treasurer

The treasurer's office and vault occupy the southeast corner of the first floor. The office is 21' by 18' by 14', and has a wooden floor, plastered walls, and a metal ceiling; the vault is 13' by 4' by 14', and has a wooden floor, plastered walls, and a plastered ceiling. Both are well ventilated and fairly well lighted, but no accommodations are provided in the vault for users of the records, although these can be obtained in the adjoining office. Forty feet of bound volumes in the office occupy all the available shelving. In the vault are 40' of bound volumes and 15' of unbound records in file boxes 4" deep, and here also the shelving is entirely occupied. In neither room is there space for additional shelving. Of the treasurer's records, 42% are housed in his office and 58% in his vault, and, in addition, 1% of the commissioners' records is housed in the vault. Two per cent of the treasurer's records are housed in a jail cell.

Auditor

On the south side of the first floor are the auditor's office and record room, whose dimensions are 28' by 14' by 14' and 28' by 6' by 14' respectively. The office, which has a wooden floor, plastered walls, and a metal ceiling, is fairly well lighted but poorly ventilated. Sixty feet of bound volumes and 6' of unbound records in file boxes 3" deep wholly occupy the present shelving, and no space for additional shelving can be obtained. Forty seven per cent of the auditor's records, all the records of the school fund board, and 15% of the commissioners' records are housed here. The vault has brick walls and floor, and a stone ceiling, but the same conditions prevail here as in the office. It contains 225' of bound volumes, comprising 50% of the auditor's records; all the records of the council, the board of review, the board of tax adjustment, the board of finance, and the superintendent of schools; and 84% of the commissioners' records. No accommodations for users of the records are provided in the vault because of insufficient space, but accommodations are available in the office. A jail cell houses the other 3% of the auditor's records, together with 2% of the treasurer's records.

Registration Officer

The records of the registration officer are housed in the clerk's office and vault (q.v., supra).

Board of Primary Election Commissioners

Records of the primary election commissioners are housed in the clerk's vault (q.v., supra).

Board of Canvassers

All records of the board of canvassers are housed in the clerk's vault (q.v., supra).

Board of Election Commissioners

The records of the board of election commissioners likewise are housed in the clerk's vault (q.v., supra).

Superintendent of Schools

The records of the superintendent of schools are kept in the auditor's vault (q.v., supra).

Health Officer

The office of the health officer is located at present in the First National Bank Building in North Vernon. The office, a room 14' by 12' by 12', is in good condition; the records -- 1' of bound volumes -- are housed on shelving on the west wall of the room. Eight per cent of the health officer's records are housed here, and the other 92% in the clerk's office and vault.

Board of Public Welfare

The office of the board of public welfare is located on the first floor of the Eitel Building on Pike Street, Vernon. The office is 16' by 16' by 9', and has wooden floor, plastered walls, and a plastered ceiling. Its lighting and ventilation are good, and adequate accommodations are provided for persons consulting the records. These consist of 5' of bound volumes, housed in a metal cabinet. All the records of the board are housed here.

Agricultural Agent

The agricultural agent's office is located above Bacon's Hardware Store on Walnut Street, North Vernon. The office, whose dimensions are 15' by 12' by 15', has a wooden floor and plastered walls and ceiling, and is well lighted and well ventilated. All the agricultural agent's records -- 6' of bound volumes -- are housed on shelving in this office. Good accommodations are provided for users of the records.

Storage Room

A cell in the jail, which is in the courthouse building, is used by the treasurer and the auditor for the housing of certain of their records. Nine feet of bound volumes -- 2% of the treasurer's records and 3% of the auditor's records -- are housed in the cell.

Review

As has been stated, none of the courthouse offices has sufficient space for the housing of records. This presents a rather unusual problem, but a problem with an obvious and practical solution. The solution is, of course, the construction of a modern fireproof storage room.

If such a room were constructed, many records which are infrequently consulted, obsolete, or duplicated in some other record, could be transferred to it. Part of the basement could be utilized for this, and if the storage room were properly constructed and the records classified and arranged, the housing of Jennings County records would be entirely satisfactory.

4. LIST OF ABBREVIATIONS, SYMBOLS, AND EXPLANATORY NOTES

The Style Manual of the United States Government Printing Office is the authority followed herein.

Acts	(Session) Laws of the State of Indiana (commonly referred to by binder's title, "Acts"). By authority ... (of the) Secretary of State (of Indiana)
agr. agt.	agricultural agent, agricultural agent's
alph.	alphabetical, alphabetically
approx.	approximately
arr.	arranged
art.	article
assr.	assessor, assessor's
aud.	auditor, auditor's
avor.	average
bdl.	bundle
Bldg.	Building
bsmt.	basement
Burns	Burns, Harrison, editor. Annotated Indiana Statutes containing all acts of a general and public nature in force September 1, 1933. 12 vols. The Bobbs-Merrill Company. Indianapolis, Ind. (c1933 and 1934) With Supplement 1936 in pocket in back cover. (Year is given in reference only in citations to supplement. Numbers refer to sections which run in one continuous, consecutive series as explained in Burns 1:iii-iv.)
c.	copyright (before date)
C.C.	County Courthouse
ch.	chapter

chron.	chronological, chronologically
clk.	clerk, clerk's
comr.	commissioner, commissioner's, commissioners, commissioners'
Const.	Constitution of Indiana (refers to present constitution unless date follows)
cor.	coroner, coroner's
hdw.	handwritten
hi. sup.	highway supervisor, highway supervisor's
hlth. offr.	health officer, health officer's
ibid.	ibidem (same reference as that immediately foregoing)
Ind.	Indiana; Indiana Reports (when preceded by the volume number, reference is to the official state court reports).
Laws Ind. Terr.	Laws of Indiana Territory, Tho: 1801-1809. Edited by Francis S. Philbrick. Collections of the Illinois State Historical Library: Vol. 2L. Reprinted with supplementary Indiana material. Indianapolis, Ind. Historical Bureau, 1931.
Laws. N.W. Terr.	Laws of the Northwest Territory, Tho: 1788-1800. Edited by Theodore Calvin Pease. Illinois State Historical Library Law Series: Vol. 1. Springfield, Ill. Reprinted by the Illinois State Bar Association.- (c1925)
mi.	mile
n.	north
ne.	northeast
no., nos.	number, numbers
nw.	northwest
off.	office
p., pp.	page, pages
pr. fm.-	printed form

pt.	part
pvt.	private
pros. atty.	prosecuting attorney, prosecuting attorney's
q.v.	which see
rec.	record
recr.	recorder, recorder's
Rev. Laws 1831	Revised Laws of Indiana, ... enacted by the general assembly at their fifteenth session ... Published by authority of the general assembly. Indianapolis, 1831.
Rev. Stat. 1843	Revised Statutes of the State of Indiana, passed at the twenty-seventh session of the general assembly ... Printed and published according to law. Indianapolis, 1843.
1 Rev. Stat. 1852) 2 Rev. Stat. 1852)	Revised Statutes of the State of Indiana, passed at the thirty-sixth session of the general assembly ... 2 vols. Printed and published according to law. Indianapolis, 1852.
Rev. Stat. 1881	Revised Statutes of Indiana ... Collated and annotated by James S. Frazer, John B. Stotsenburg, and David Turpie, commissioners. By authority of the general assembly Chicago, Ill. B. B. Myers and company, 1881.
rm.	room
s.	south
sec.	section
se.	southeast
shf.	sheriff, sheriff's
spe. sess.	special session
stat.	statutes
stg.	storage
suppl.	supplement
sur.	surveyor, surveyor's

supt., supt. sch.	Superintendent, superintendent's, superintendent of schools
sw.	southwest
tr.	treasurer, treasurer's
twp.	township
U. S.	United States
vol., vols.	volume, volumes
vt.	vault
wfr.	welfare
--	current
'	foot, foot
"	inch, inches

Other abbreviations in common use are occasionally used.

Explanatory Notes

The inventory of the records of each bureau is preceded by an explanatory section, giving its legal status and functions. In this brief essay the inception date of each office is given as a comparative basis for the dates of the records. If the office was established before the origin of the county, the date of organization is the inception date. Whenever the inception date of records is later than the date of the organization of the county, it is by reason of statutory inauguration.

Entries are grouped under an outline classification, using headings and subheads according to relative functions. The first breakdown is centered in capitals and lower-case; the second breakdown is relative to the first and is in capitals and lower-case,

underscored at the margin.

Each entry has two parts or paragraphs: Title and description. Occasionally an entry will have a third cross-reference paragraph.

I. The title consists of:

1. Entry number. The entries are numbered consecutively within the county.

2. Titles in capitals, enclosed in parentheses, are supplied by the Historical Records Survey, because the volume or file has no title. Words in capitals and lower case, enclosed in parentheses, are also supplied, where it is necessary to explain the types of records more fully or where the exact title borne by the record is incorrect.

3. Period covered by the record, showing beginning and ending dates by years only. In a divided year, the months and days are given. A dash in place of an ending date denotes a continuous open record.

4. Quantity.

5. Markings, if a series or a part of a series. Where the entry consists of one unit, marked 1, the marking is omitted; if otherwise marked, except by dates, marking is given. If marking is inconsistent or confusing, the notation "Labeling varies" follows the quantity.

6. Missing volumes.

7. Subtitles or variations in title

II. The description consists of:

1. A complete description of the record, its contents, and its purpose, with a resume of the column headings or subjects treated.
2. Method of arrangement or indexing.
3. Nature of recording. Modern records are almost exclusively in printed form, filled in by hand or typewriter as stated in entry.
4. Condition. Unless good or excellent, in which case, it is omitted.
5. Number of pages averaged for a series.
6. Size, averaged for a series, is given in inches unless otherwise specified; hence the inch sign is omitted.
7. Location. The place of custody (the room in which the records are located) is given in the entry, except, as stated in the essay on the legal status of the office, in cases where all, or the majority, of the records are in one room.

III. Cross-references made to other entries.

1. For records which have relative functions.
2. For records having earlier or later recordings under a different title or type of record.
3. For records on which additional information may be found in other entries.

Whenever an entry contains more than one type of record, all the dates are given in a master entry under the actual title or under a complete title, if supplied, with reference to subordinate entries for each part. The subordinate entries consist of title, dates, and description only.

I. COUNTY COMMISSIONERS

The board of commissioners is a statutory body comprising three members elected for a term of three years. Elections are so arranged that one member shall retire each year. The county is divided into three districts from each of which one member is elected by the electorate of the entire county. (1) Jennings County has had a board of commissioners from its creation in 1817, as provided in the acts of 1817, (2) and the revised statutes of 1852. (3)

The board was intended to be the administrative and executive head of the county. In 1899 the fiscal powers were vested exclusively in the county council (q.v) which was then created. (4)

The board of commissioners is a corporate body with powers to sue and be sued, and possessing duties, rights, and powers incident to corporations. (5) It meets in regular session every month on the first Monday and in special sessions as called by the county auditor, its ex-officio clerk. (6)

Its principal functions are: Control of county property, allowance of claims against county, (7) letting of county contracts, supervision of contracts of maintenance of roads and bridges, (8) preparation of annual budget estimates, (9) and exercise of the right of eminent domain. (10) Other powers, in specific instances, have been conferred upon the board by the legislature, chiefly; to abolish or change township or precinct

boundary lines, (11) to establish libraries, (12) and hospitals, (13) to authorize payment of bounties, and to offer rewards. (14)

The commissioners, by virtue of their office, were constituted a board of turnpike directors, by an act of 1879, for the management and control of all free turnpikes in the county. Each director had personal supervision of one district. Their powers were to appoint suitable persons to supervise the work of repairs; contract for labor and materials; enter upon lands to take gravel, and to give certificates of payments; and to appoint a clerk of the board. (15) An act of 1905 made the county auditor the clerk of the board. (16)

This board was abolished in 1913, and the highways were placed in charge of a superintendent of highways appointed by the commissioners. (17)

This office was likewise abolished twenty years later, and supervision of highways was transferred to the surveyor unless the commissioners appoint a highway supervisor (q.v). (18) The county commissioners may employ the surveyor to serve as highway supervisor. (19)

All the records are located in the courthouse.

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- (1) 1 Rev. Stat. 1352; Acts 1929; Burns 26-601, 26-602, 26-603.
 - (2) Acts 1317, ch. 14, sec. 1.
 - (3) 1 Rev. Stat. 1352; Acts 1929; Burns 26-601.
 - (4) Acts 1399; Burns 26-501, 26-515, 26-529, 26-532, 26-533.

- (5) 1 Rev. Stat. 1352; Burns 26-606.
- (6) Acts 1363; Burns 26-607.
- (7) 1 Rev. Stat. 1352; Burns 26-620.
- (8) Acts 1905; Burns 36-1301.
- (9) Acts 1399; Burns 26-516.
- (10) Acts 1399; Burns 26-2101.
- (11) Acts 1359; Burns 26-701.

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| (12) 1 Rev. Stat. 1852; Burns
41-502. | (16) Acts 1905, pp. 521-579. |
| (13) Acts 1903; Burns 22-3201. | (17) Acts 1913, ch. 330, sec.1. |
| (14) Acts 1875; Burns 26-1101. | (18) Acts 1933; Burns 36-1101
to 36-1109. |
| (15) Acts 1879, p. 226. | (19) Acts 1933; Burns 36-1110. |

Court Proceedings and Reports

1. COMMISSIONERS' RECORD, 1824--. 16 vols. (1-19). Vols.
3,4,5, 1846-76, missing. Title varies: 2 vols., 1824-46,
Commissioners' Proceedings.

Record of proceedings of county commissioners, showing date,
names of members present, business transacted, disposed of matters,
action taken, and adjournment. Arr. chron. 1824-1911, hndw.;
1911--, typed. 425 pp. 16 x 11 x 2 $\frac{1}{2}$. Aud. vt.

Bond Issues

2. BOND RECORD, 1895--. 3 vols. (1,1-2).

Record of bonds sold to provide funds for road and highway con-
struction and their maintenance, showing date, amount of issue,
date due, interest date, and names of owners of bonds. Indexed
alph. by names of bond holders. Hdw. 550 pp. 18 x 13 x 3. 1
vol., 1895-1926, Tr. vt.; 2 vols., 1926--, Aud. off.

3. BONDS, 1895-1926. 1 file box.

Original bonds for construction and repair to county improvements,
showing date of bond, date due, interest date, and amounts of
bond and interes. No index. 10 x 4 x 2. Tr. vt.

Petitions

4. SPECIAL ROAD, 1866--. 275 file boxes.

Petitions for special road construction and maintenance, showing date, names of petitioners, superintendent in charge of construction, labor and material costs. No index. 4 x 4 x 9. Aud. vt.

Requisitions, Bids, and Contracts

5. BIDDER'S RECORD, 1935--. 1 vol.

Record of bids for supplies, and construction and repairs to county property, showing date, and names of bidder, and person accepted. No index. Hdw. 250 pp. 14 x 13 x 2. Aud. off.

6. CO(UNTY) FARM BIDS, REQUISITIONS, 1857--. 700 boxes.

Record of orders filed for supplies and maintenance for county asylum, showing date, name of county superintendent, and kind and quantity of material required. No index. 4 x 4 x 9. Aud. vt.

Claims and Allowances

7. CLAIM AND ALLOWANCE RECORD, 1911--. 5 vols. (1-5).

Record of claims filed and allowed, showing date, name and address of claimant, expenditures under the appropriation, amount of claim, and allowance. Arr. alph. by claim numbers. Hdw. 600 pp. 18 x 13 x 3. Aud. off.

For prior allowance record, see entry 8.

8. REGISTER OF ALLOWANCES, 1872-1910, 8 vols. (1-8).

Record of allowances made by the board for county business, showing date, name of claimant, nature of claim, and amount allowed.

Arr. by claim numbers. Hdw. 600 pp. 18 x 13 x 3. Aud. vt.

For subsequent allowance record, see entry 7.

9. COMMISSIONERS' DOCKET, 1859-1907. 8 vols. (2-5, and 4 vols. not numbered).

Docket of business for commissioners' court, showing name, and number of case, papers filed for action, amount of claim filed, allowances made. Arr. by numbers of cases. Hdw. 350 pp.

18 x 2 x 3. Aud. vt.

10. BURIAL RECORD, SOLDIERS, SAILORS, AND MARINES, 1862--.

1 vol.

Burial record of soldiers, sailors, and marines, showing dates of enlistment, discharge, birth, and death, name of deceased, and years of service. Arr. alph. by names of veterans. Hdw. 200 pp.

18 x 13 x 1 $\frac{1}{2}$. Aud. off.

For other military records, see entries 53-54.

11. APPLICATION FOR OLD AGE PENSION, 1934-36. 1 vol.

Record of persons applying for old age pensions, showing date, name of applicant, sex, race, color, address, occupation, marital status, family history, and decision of board. Arr. alph. by names of applicants. Typed. 500 pp. 19 x 13 x 3. Aud. vt.

12. OLD AGE PENSION APPLICATIONS, 1934--. 179 file boxes.

Applications for old age pensions, showing date, name and age of applicant, address, occupation, marital status, and property owned.

No index. Condition fair. 4 x 4 x 9. Aud. off.

Roads, Bridges, and Ditches

13. ROAD RECORD, 1861--. 11 vols. (1-11).

Record of road construction and repair, showing date, names of petitioners and viewers, estimate of cost, and record of preceps for appointment of viewer. Indexed alph. by subjects. 1861-1911, hdw.; 1911--, typed. 450 pp. 13 x 12 x 3. Aud. vt.

14. COMMISSIONERS' PAPERS, 1900--. 10 file drawers.

Plats of roads and highways, showing date, names of road, and owner, size, township and range, description, and plans and specifications. No index. Condition fair. 26 x 10 x 7. Aud. vt.

II. COUNTY COUNCIL

In 1899 the legislature created the county council. This council consists of seven members who are elected for a term of four years and must be resident freeholders of the county. One member is elected from each of the four councilmanic districts by the voters of the districts, and three members are elected by the voters of the county at large. The council elects its president from its membership, and the auditor acts as its clerk. The sheriff is required to execute the orders of the council. (1) The inception date of this board in Jennings County is 1899.

The regular annual meeting is held on the first Tuesday after the first Monday of September for the purpose of fixing the tax rate, of imposing the tax levy, and of making appropriations, (2) and continues from day to day until its business is completed. (3) Special meetings may be called by the auditor or a majority of the members. (4) Sessions must be public. (5) Although a majority of the council constitutes a quorum, the passage of ordinances requires a majority of all members; and extraordinary majorities are required by law in certain instances; (6) a three-fourths vote to increase or insert an item in the budget estimates submitted by the county agencies through the auditor; (7) a two-thirds vote to make additional appropriations at special meetings. (8)

The power of fixing the tax rate where it is not fixed by law, is vested exclusively in the council, likewise the power of

making appropriations of money to be paid out of the county treasury. (9)

The council passes on all budget estimates submitted by county officials, (10) as well as emergency appropriations. (11)

The council has exclusive power to authorize the borrowing of money for the county and the issuing of bonds. (12) No sale or purchase by the county of real estate of the value of \$1,000 or more is made without authorization by the council. (13)

The records are located in the auditor's vault in the courthouse.

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| (1) Acts 1899; Burns 26-501,
26-502, 26-509, 26-515,
26-532. | (8) Acts 1899, 1907, 1913;
Burns 26-521. |
| (2) Acts 1899; Burns 26-507. | (9) Acts 1899; Burns 26-515. |
| (3) Acts 1899; Burns 26-502. | (10) Acts 1899; Burns 26-620. |
| (4) Acts 1899, 1951; Burns
26-507. | (11) Acts 1899, 1907, 1913;
Burns 26-521. |
| (5) Acts 1899; Burns 26-508. | (12) Acts 1899, 1921, 1929;
Burns 26-532. |
| (6) Acts 1899; Burns 26-511, | (13) Acts 1899; Burns 26-534. |
| (7) Acts 1899; Burns 26-520. | |

15. COUNTY COUNCIL RECORD, 1899--. 1 vol.

Record of the proceedings of the meetings of the county council, showing date, names of members present, minutes, business transacted, and disposal of motions. No index. Hdw. 600 pp.

18 x 13 x 3.

III. CLERK

The clerk of the circuit court, commonly referred to as "county clerk", is a constitutional officer, elected for a four-year term, and entitled to hold office for more than eight years of any twelve-year period. (1) Prior to 1851, the office of clerk functioned by virtue of the Constitution of 1816. (2) The inception date of this office in Jennings County is 1817.

The clerk of the circuit court also serves, by statutory provisions, as clerk of any and all county courts and as such is required to keep a set of dockets and records for the courts. (3)

In addition to his court duties, numerous other duties are imposed upon the clerk by statute. He serves ex officio as registration office for the county and as a member of the various county election boards. (4) In discharging his election duties he is required to keep records of all elections in the county, (5) issue certificates of election to successful candidates, (6) and act as clerk to the commissioners appointed by the circuit court to make a recount in contested elections. (7)

Other important duties of the clerk are the issuance of marriage licenses; (8) professional licenses, such as physicians', (9) dentists', (10) and optometrists'; (11) hunting, fishing, and trapping licenses; (12) business licenses, such as poultry dealers' (13) and junk dealers'; (14) and permits to carry firearms. (15) He approves the bonds of county officers, (16) and approves and files the bonds of notaries. (17) He is required to keep a nurses'

register (13) and a record of firm and partnership certificates, (19) and he also records many legal instruments.

All the records are located in the courthouse.

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| (1) Const., art. 6, sec. 2;
Burns 49-2701. | (9) Acts 1897; Burns 63-1302. |
| (2) Const. 1818, art. 5, sec. 8. | (10) Acts 1913; Burns 63-506. |
| (3) 2 Rev. Stat. 1852; Burns
49-2706. | (11) Acts 1907; Burns 63-1009. |
| (4) Acts 1933; Burns 29-306. | (12) Acts 1927; Burns 11-302. |
| (5) Acts 1905; Burns 29-1404. | (13) Acts 1917; Burns 48-1407. |
| (6) Acts 1881; Burns 29-1501. | (14) Acts 1905; Burns 42-703. |
| (7) Acts 1881 spec. sess.;
Burns 29-2103. | (15) Acts 1925; Burns 10-4721. |
| (8) Acts 1852; Burns 44-201. | (16) Acts 1852; Burns 29-105. |
| | (17) Acts 1852; Burns 49-3503. |
| | (18) Acts 1905; Burns 63-903. |
| | (19) Acts 1909; Burns 50-201. |

Official Bonds
(See also entries 164-165)

County

16. OFFICIAL BOND INDEX RECORD, 1896-1919. 1 vol.

Index to bond record of county officials, showing date, names of official and bondsman, term of office, amount of bond, and date recorded. Arr. alph. by names of officials. Hdw. 600 pp.
18 x 13 x 3. Clk. vt.

Miscellaneous

17. RECORD OF NOTARIAL BONDS, 1913--. 1 vol. (2), Vol. 1, prior to 1913, missing.

Record of bonds filed by notaries public to insure proper performance of duties, showing date, and names of official and bondsman. Indexed alph. by names of notaries. Hdw. 360 pp.
18 x 13 x 1½. Clk. off.

Licenses

Marriage

18. MARRIAGE RECORD, 1813--. 21 vols. (1-21).

Record of applications for marriage licenses, showing date, names of bride and groom, parents, and officiating clergyman; age, color, race, birthplace, residence, and occupation. Indexed alph. by names of grooms. Hdw. 350 pp. 16 x 11 x 1. Clk. off.

19. MARRIAGE LICENSE, 1813--. 550 file boxes.

Record of marriage licenses issued, showing names of bride and groom and parents, ages, color, race, birthplaces, occupations, and addresses. No index. 25 x 14 x 11. Clk. vt.

Professional

20. RECORD OF PHYSICIAN'S LICENSE, 1860--. 1 vol.

Record of applications for licenses to practice medicine, showing dates of license and of graduation, name, age, and medical school attended. Indexed alph. by names of physicians. Hdw. 300 pp. 16 x 13 x 2. Clk. off.

21. RECORD OF DENTIST'S LICENSES, 1899-1919. 1 vol.

Record of applications to practice dentistry, showing dates of graduation and issuance of license, name of applicant, school attended, and qualifications. Indexed alph. by names of applicants. Hdw. 150 pp. 16 x 11 x $\frac{1}{2}$. Clk. off.

22. VETERINARY RECORD, 1901-3. 1 vol.

Record of applications for veterinary practice, showing dates of graduation and license, school attended, qualifications, and record of veterinarians in the county. No index. Hdw. 140 pp. 16 x 10 x 3/4. Clk. off.

Business

23. JUNK DEALER'S LICENSE RECORD, 1905--. 1 vol.

Record of applications for junk dealer's licenses, showing date of issue, names of firm and applicant, and business address. Arr. alph. by names of applicants. Hdw. 216. pp. 13 x 9 x 1. Clk. off.

24. RECORD OF POULTRY DEALER'S LICENSE, 1917--. 1 vol.

Record of licenses issued to poultry dealers, showing date license issued, names of dealers and firm, and place of business. Indexed alph. by names of dealers. Hdw. 500 pp. 14 x 9 x 2. Clk. off.

Hunting and Fishing

25. HUNTER'S AND FISHER'S LICENSE RECORD, 1915-33. 1 vol.

Record of applicants for licenses, showing date of issue, name of applicant, age, sex, race, height, and color of hair and eyes. Indexed alph. by names of applicants. Hdw. 200 pp. 13 x 13 x 2 1/2. Clk. off.

For subsequent records, see entry 26.

26. HUNTING AND FISHING LICENSES, 1933--. 810 file boxes.

Duplicates of licenses issued, showing date, name of applicant, address, age, weight, height, if resident or non-resident, color of eyes, and hair. No index. 4 x 5 x 9. Clk. off.

For prior records, see entry 25.

Certificates

27. PARTNERSHIP RECORD, 1912--. 1 vol.

Record of registered firm names and partnerships, showing date, names and locations of business establishments, and addresses of firm partners. Indexed alph. by names of firms and partnerships.

Hdw. 500 pp. 16 x 12 x 3. Clk. off.

28. PATENT RIGHT RECORD, 1869-1920. 1 vol.

Record of patent rights applied for, showing date of acceptance of letters of patent, names of patentee and clerk, patent number, residence, occupation, description of patent, and certification.

Indexed alph. by names of applicants. Hdw. 440 pp. 16 x 11 x 2 $\frac{1}{2}$.

Clk. vt.

Receipts and Disbursements

29. CASH BOOK, RECEIPTS AND DISBURSEMENTS, 1912--. 3 vols.

(1-3). Title varies: 2 vols. (1-2), 1912-30, Cash Book of Disbursements.

Record of cash received and disbursed, showing date, payer or payee, and to what account charged or credited. Arr. chron.

Hdw. 233 pp. 17 x 15 x 2. 2 vols., 1912-30, Clk. vt.; 1 vol., 1931--, Clk. off.

IV. RECORDER

The recorder is a constitutional officer elected for a term of four years and is required to post bond. (1) No person is eligible to hold the office of recorder for more than eight years in any twelve year-period. (2) The inception date of this office in Jennings County is 1817, the organization date of the county.

The title of this officer describes his functions: To make and preserve a public record of legal documents for officials and private persons as required by law. Of the many kinds of instruments recorded the more important are: Deeds, mortgages, and apprentices' indentures, (3) satisfactions, cancellations, and assignments of any kind, (4) releases, (5) mechanics' liens, (6) and leases. (7)

The recorder is also required to keep a record of articles of incorporation filed in his office, (8) and certificates of admission for foreign corporations to do business in Indiana. (9) There are also on file in the office of the recorder, records of cemetery deeds, (10) cemetery associations, (11) farm names, (12) and chattel mortgages. (13)

The records are located in the courthouse.

(1) 1 Rev. Stat. 1852; Acts 1901; Burns 49-3201.

(2) Const., art. 6, sec. 2.

(3) 1 Rev. Stat. 1852; Burns 49-3210.

(4) Acts 1906; Burns 49-3203.

(5) Acts 1881 spec. sess.; Burns 2-2519.

(6) Acts 1909; Burns 43-703.

(7) 1 Rev. Stat. 1852; Acts 1875, 1913, 1921, 1923; Burns 56-119.

(8) Acts 1929; Burns 25-219.

(9) Acts 1929; Burns 25-305.

(10) Acts 1925; Burns 21-223.

(11) 1 Rev. Stat. 1852; Burns 25-1520.

(12) Acts 1913; Burns 49-3236.

(13) 1 Rev. Stat. 1852; Acts 1897, Burns 33-301.

Deeds, Titles, and Grants

30. DEED RECORD, 1818--. 98 vols. (A-Z, 1-72).

Record of deeds recorded, showing date, amount of cancelation, names of grantee and grantor, and description of property. Indexed alph. by names of grantors and grantees. Hdw. 600 pp. 18 x 13 x 3. Recr. vt.

31. GENERAL INDEX OF DEEDS, 1816--. 22 vols. (1-22).

General index of deed records, showing names of grantee and grantor, date, kind of deed, amount of consideration, description and location of land, and book and page number of deed record. Indexed alph. by names of grantees and grantors. Hdw. 600 pp. 18 x 13 x 3. Recr. vt.

32. (DEED, MORTGAGES, LIENS, AND LEASES), 1845-1920. 42
file boxes.

Papers left for recording and uncalled for. Contains: Deeds, entry 33; Mortgages, entry 41; Liens, entry 47; Leases, entry 52. Arr. alph. by names of owners. 12 x 5 x 4. Recr. off.

33. DEEDS, 1847-1920. In (Deeds, Mortgages, Liens, and Leases),
entry 32.

Original deeds, showing date, names of grantor and grantee, description and location of land, and amount of consideration. Arr. alph. by names of owners of estates.

34. SHERIFF'S DEED RECORD, 1876--. 4 vols. (1-4).

Record of deeds on real estate sold for taxes or debts by sheriff,

The first part of the paper discusses the importance of the study and the objectives of the research. It also provides a brief overview of the methodology used in the study.

The second part of the paper presents the results of the study. It includes a detailed analysis of the data and a discussion of the findings. The results show that there is a significant correlation between the variables studied.

The third part of the paper discusses the implications of the findings and provides recommendations for future research. It also includes a conclusion and a list of references.

The fourth part of the paper provides a detailed analysis of the data and a discussion of the findings. It includes a table of results and a graph showing the relationship between the variables.

The fifth part of the paper discusses the implications of the findings and provides recommendations for future research. It also includes a conclusion and a list of references.

The sixth part of the paper provides a detailed analysis of the data and a discussion of the findings. It includes a table of results and a graph showing the relationship between the variables.

The seventh part of the paper discusses the implications of the findings and provides recommendations for future research. It also includes a conclusion and a list of references.

The eighth part of the paper provides a detailed analysis of the data and a discussion of the findings. It includes a table of results and a graph showing the relationship between the variables.

The ninth part of the paper discusses the implications of the findings and provides recommendations for future research. It also includes a conclusion and a list of references.

showing date of sale, number, term of court, names of sheriff, owner, and purchaser, amount of consideration. Arr. alph. by names of purchasers. 1876-1933, hdw.; 1933--, typed. 600 pp. 18 x 13 x 3. Recr. vt.

For sheriff's sale record, see entry 112.

35. CEMETERY DEED RECORD, 1899--. 1 vol.

Record of deeds to cemetery, showing date, names of grantor and grantee, location and description of lots, and amount of consideration. Indexed alph. by names of grantees. 1899-1924, hdw.; 1925--, typed. 300 pp. 18 x 12 x 2. Recr. off.

36. QUIET TITLE RECORD, 1911--. 1 vol.

Record of deeds to which title has been quieted by court orders, showing date, names of plaintiff and defendant, cause number, description and location of property, and transcript of court order. Indexed alph. by names of plaintiffs. Typed. 600 pp. 18 x 13 x 3. Recr. vt.

37. TRANSFERS OF TITLE, 1858-69. 1 vol.

Record of property transferred from one person to another, showing description and location of land, or lot, date, and names of transferrer. No index. Hdw. 400 pp. 14 x 9 x 2. Recr. vt.

Plat Books

38. PLAT BOOK, 1820-1926. 3 vols.

Record of plats, showing townships, sections, ranges, and towns. No index. Condition poor. 150 pp. 29 x 21 x 1 $\frac{1}{2}$. Recr. vt.

Mortgages. and Releases

Real Estate

39. MORTGAGE RECORD, 1849--. 54 vols. (A-I,K-Z,1-29).

Record of mortgages on real estate, showing names of mortgagor and mortgagee, location and description of real estate, date, and amount of mortgage. Indexed alph. by names of mortgagors and mortgagees. 1849-1909, hdw.; 1909--, typed. 600 pp. 18 x 13 x 3. 50 vols., 1849-1929, Recr. vt.; 4 vols., 1930--, Recr. off.

40. GENERAL INDEX OF MORTGAGES, 1817--. 15 vols. (1-15).

General index to mortgage records, showing names of grantee and grantor, kind of instrument, date, amount of mortgage, and mortgage record and page number. Indexed alph. by names of grantees and grantors. Hdw. 600 pp. 18 x 13 x 3. 8 vols., 1817-1911, Recr. vt.; 7 vols., 1911--, Recr. off.

41. MORTGAGES, 1846-1919. In(Deeds, Mortgages, Liens and Leases), entry 32. 14 file boxes. (A-N).

Original mortgages presented for recording, showing names of mortgagor and mortgagee, amount of mortgage, date recorded, and description of property.

Chattels

42. CHATTEL MORTGAGE RECORD, 1876--. 21 vols. (1-21).

Record of chattel mortgages, showing names of mortgagor and

mortgagee, description of chattel, dates of mortgage, recording, and maturity, and amount of mortgage. Indexed alph. by names of mortgagors and mortgagees. 1876-1909, hdw.; 1910--, typed. 600 pp. 18 x 13 x 3. Recr. vt.

43. GENERAL INDEX OF CHATTEL MORTGAGES, 1935--. 1 vol.

General index to chattel mortgages, showing names of mortgagor and mortgagee, date of instrument, amount of mortgage, date due, description of chattel, and chattel mortgage book and page number. Indexed alph. by names of mortgagees and mortgagors. Hdw. 649 pp. 18 x 12 x 3 $\frac{1}{2}$. Recr. off.

School Funds (see also entries 122, 158-163)

44. SCHOOL FUND MORTGAGES, 1864-86, and 1910--. 5 vols.

(1,1A-3A,4).

Record of school fund loans secured by mortgages on real estate, showing date, names of mortgagor and mortgagee, description and location of property, and amount of mortgage. Indexed alph. by names of mortgagors. Hdw. 590 pp. 18 x 13 x 2 $\frac{3}{4}$. Recr. vt.

For record prior to 1864 and 1887-1909, see entry 39.

Releases

45. SATISFACTIONS OF MORTGAGES, 1898-1909. 1 vol.

Record of mortgages released, showing date, number, amount and kind of mortgage, and names of mortgagor and mortgagee. Arr. chron. Hdw. 450 pp. 18 x 13 x 3. Recr. vt.

For subsequent record, see entry 39.

Liens

46. RECORD OF MECHANIC'S LIENS, 1855-94. 1 vol.

Record of mechanic's liens, showing date, amount of lien, description of property, reason for filing, and names of lien holder and property owner. Indexed alph. by names of lien holders. Hdw. 500 pp. 16 x 11 x 3. Recr. vt.

47. LIENS, 1846-1920. In (Deeds, Mortgages, Liens and Leases), entry 32.

Original liens on property, showing date, description of property, amount of lien, and names of lien holder and property.

48. IMPROVED STOCK LIEN RECORD, 1898-1905. 1 vol.

Record of liens for stallion service, showing date, amount of lien, names of stallion, stallion owner, and owner of dam. Arr. alph. by names of stallion owners. Hdw. 575 pp. 18 x 13 x 3. Recr. off.

Register of Legal Instruments

49. WILL RECORD, 1891--. 2 vols. (1-2).

Record of wills, showing date, names of testator and heirs, and amount of bequest. No index. Hdw. 550 pp. 18 x 12 x 2 3/4. Recr. vt.

For other will records, see entry 89.

50. ENTRY BOOK, 1819--. 14 vols. (1-14).

Record of land sales, showing date, kind of instrument, amount of fees, description and location of property, name of purchaser, and

book and page number. No index. Hdw. 600 pp. 18 x 13 x 3.
3 vols., 1819-40, and 1933--, Reor. off.; 11 vols., 1841-1932,
Reor. vt.

51. ENTRY BOOK, 1817-48. 1 vol.

Original tract record of land from U. S. Government, showing name
of purchaser, date, and description of land by section. Arr. by
section, range, and township numbers. Hdw. 220 pp. 18 x 12 x 1½.
Reor. off.

52. ARTICLES OF INCORPORATION, 1897--. 1 vol.

Record of articles of incorporation, showing names of corporation
officers, business addresses, divisions of shares, and corporate
seals. Indexed alph. by names of corporations. Hdw. and typed.
200 pp. 18 x 13 x 2. Reor. off.

53. RECORD OF SOLDIERS' DISCHARGES, WORLD WAR, 1919--.

1 vol.

Record of enlistments and discharges, showing date, name of soldier,
service record, service performed, description, date discharged.
Indexed alph. by names of soldiers. Hdw. 456 pp. 16 x 12 x 2½.
Reor. off.

For other military records, see entries 10 and 54.

54. COMMISSIONS AND DISCHARGES, 1861-66. 1 vol.

Record of commissions and discharges of Civil War veterans,
showing name of veteran, rank, place of enlistment, period,
previous service, and discharge record. Indexed alph. by names
of soldiers. Hdw. 275 pp, 14 x 9 x 1. Reor. vt.

For other military records, see entries 10 and 53.

55. REGISTER OF FARM NAMES, 1916--. 1 vol.

Record of farm names, showing names of owner, witness, and farm; county; township; and place of residence. Indexed alph. by names of owners. Hdw. 375 pp, 18 x 13 x 2. Recr. off.

56. PARTITION RECORD, 1891-1932. 3 vols. (1-2,2). Title varies: Partition Record and Order of Court.

Record of suits filed for partition of real estate, showing names of parties involved, term of court, date, course of action, cause number, and disposition. Indexed alph. by names of grantors.

1891-1910, hdw.; 1910-32, typed. 427 pp. 18 x 12 x 2. Recr. vt.

57. BOOK OF MARKS, 1837-71. 1 vol.

Record of branding marks for stock, to show ownership, showing name of owner, description of marks, and date recorded. No index.

Hdw. Condition poor. 150 pp. 12 x 8 x 1. Recr. vt.

58. LEASES, 1845-1919. In (Deeds, Mortgages, Liens and Leases), entry 32.

Leases left for recording and uncalled for, showing date, names of principals, terms of lease, and consideration.

Fee and Cash Books

59. RECORDER FEE AND CASH BOOK, 1894--. 7 vols. (1-3,1-4).

Title varies: Register of Fees.

Record of fees and cash recorded, showing date, number and kind of instrument, name of payer, and total. No index. Hdw. 600 pp. 18 x 13 x 3. Recr. vt.

60. RECORDER'S CASH BOOK, 1892--. 4 vols. (1-4).

Record of cash received and disbursed, showing date received, name of payer, purpose, total, and payments to county treasurer.

No index. Hdw. 600 pp. 18 x 13 x 3. Recr. vt.

Miscellaneous Records

61. MISCELLANEOUS RECORD, 1861--. 9 vols. (1-9).

Record of instruments and documents recorded, showing date, names of principals, kind of instrument, amount involved, and terms; instruments include affidavits, powers of attorney, articles of incorporation, liens, leases, and minor recordings. Indexed alph. by names of principals. 1861-1920, hdw.; 1920--, typed. 525 pp. 18 x 13 x 3. 7 vols., 1861-1924, Recr. vt.; 2 vols., 1924--, Recr. off.

V. CIRCUIT COURT

The circuit court was created by the Constitution of 1816, and re-created by the Constitution of 1851. (1) The judge of the circuit court is elected by the people of the circuit and serves for a term of six years. (2) The inception date of this office in Jennings County is 1817, the organization date of the county. The sixth circuit comprises Jennings and Scott Counties.

The court has general local jurisdiction of law, equity, and criminal cases, and actions for divorce. It has original jurisdiction of the settlement of decedent's estates and guardianships and all other causes, matters, and proceedings. It has such appellate jurisdiction as may be conferred by law. (3)

All the records are located in the courthouse.

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- (1) Const., art. 7, sec. 1. (3) Acts 1881; Burns 4-303.
(2) Const., art. 7, sec. 9.

Civil Causes

62. INSANE RECORD, 1857--. 6 vols. (1-6).

Record of applications for commitment to asylum, showing date, name of patient, statements of medical attendant and examiner, age, color, sex, history of patient and family, warrant for arrest, order of admission, superintendent's receipts, and sheriff's return. Indexed alph. by names of patients. Hdw. 300 pp.
18 x 13 x 3. Clk. vt.

63. INSANITY, 1857--. 200 file boxes.

Applications for commitment of patients to asylums, showing date of admittance, name of patient, order of court, superintendent's receipt, return on commitment, order of discharge, and return of writ of commitment. No index. 25 x 14 x 11. Clk. vt.

64. RECORD OF EPILEPSY. INQUESTS, 1905--. 1 vol.

Record of application for the commitment of patients to the Indiana Village for Epileptics at New Castle, showing names of applicant, and petitioner; residence of applicant, age, color, sex, parentage, case history, physicians certificate, and statements of medical examiners. Indexed alph. by names of applicants. Hdw. 300 pp. 16 x 12 x 1 $\frac{1}{2}$. Clk. vt.

Naturalization Causes

65. RECORD OF DECLARATION OF INTENTION (Division of Naturalization), 1908-26. 1 vol.

Declaration of intentions of becoming a citizen of United States of America, showing name and address of applicant, age, sex, color, nationality, place of birth, port of embarkment and port of arrival. Indexed alph. by names of petitioners. Hdw. 100 pp. 16 x 11 x 1. Clk. vt.

For prior record, see entry 66.

66. NATURALIZATION RECORD, DECLARATION OF INTENTIONS,
1850-1907. 2 vols.

Record of naturalization applications, showing date, name of alien,

age, description, nativity, dates of leaving native land and of arrival in the United States, statement of renunciation of allegiance to former ruler, and oath of allegiance. 1850-56, arr. chrpn.; 1856-1907, indexed alph. by names of applicants. Hdw. 344 pp. 9 x 14 x 2. Clk. vt.

For subsequent records, see entry 65.

67. PETITION AND RECORD, (Division of Naturalization), 1901-28,
1 vol.

Record of petitions and orders of court admitting petitioner as citizen of United States of America, showing names of court, county, state, and petitioner; dates of birth and of arrival in United States; port of entry, affidavit, and signatures of witness, clerk, and petitioner. Indexed alph. by names of petitioners. Hdw. 100 pp. 11 x 18 x 1. Clk. vt.

For prior record, see entry 66.

Civil Proceedings

Entry (see also entries 84-86)

68. ENTRY AND ISSUE DOCKET AND FEE BOOK, (Civil), 1913--,
7 vols. (14-21).

Entry book of all civil cases, showing cause number, date of filing, names of attorneys, plaintiffs and defendants; kind of action, cause number, judgment amount, costs awarded, and fees attached. Indexed alph. by names of plaintiffs and defendants. Typed. 325 pp. 18 x 13 x 3. Clk. vt.

69. ENTRY ISSUE DOCKET AND FEE BOOK (Criminal and Divorce),
1919--. 5 vols. (1-5).

Entry and issue docket and fee book of criminal and divorce cases,
Contains: Entry Issue Docket and Fee Book (Divorce), entry 70;
Entry Issue Docket and Fee book (Criminal), entry 84. Indexed
alph. by names of plaintiffs and defendants. Hdw. 650 pp.
18 x 13 x 3. Clk. vt.

70. ENTRY ISSUE DOCKET AND FEE BOOK, (Divorce), 1919--. 1 vol.
(5), and 1917-35 in Entry Issue Docket and Fee Book,
(Criminal and Divorce), entry 69.

Record of divorce cases and fees, showing date of filing, names
of plaintiff, defendant, witnesses and attorney, cause number,
kind of action, issue of court proceedings, itemized fees, and
receipts for fees paid. Indexed alph. by names of plaintiffs and
defendants. Hdw. 325 pp. 18 x 13 x 3. Clk. vt.

71. ENTRY DOCKET, 1845-1916. 9 vols. (1-9).

Entry of cases in court. Contains: Entry Docket, Civil, entry
72; Entry Docket, Criminal, entry 85. Arr. by case nos. Hdw.
500 pp. 18 x 13 x 3. Clk. vt.

For subsequent records, see entries 68 and 69.

72. ENTRY DOCKET, CIVIL, 1845-1916. In Entry Docket, entry
71.

Record of cases entered for trial in circuit court, showing
date of entry, records of plaintiff, defendant, and attorney;
cause number, kind of trial.

73. ISSUE DOCKET, 1853-1919. 25 vols. (1-22, and 3 vols. not numbered).

Issue Docket of cases in court. Contains: Issue Docket, Civil, entry 74; Issue Docket, Criminal, entry 86. Arr. by case nos. 1853-1912, hdw.; 1912-19, typed. 325 pp. 18 x 13 x 3. Clk. vt.

For subsequent records, see entries 68 and 69.

74. ISSUE DOCKET, CIVIL, 1853-1919. In Issue Docket, entry 73. Record of cases entered and issues docketed, showing date of entry; names of plaintiff, defendant, and attorneys; case number, kind of action, sheriff's return; and proceedings of court.

Trial (see also entry 87)

75. COURT DOCKET, 1865--. 38 vols. (1-38).

Bench docket of court cases. Contains: Court Docket, Civil, entry 76; Court Docket, Criminal, entry 89. Indexed alph. by names of plaintiffs and defendants. 1865-1917, hdw.; 1917--, typed. 600 pp. 18 x 13 x 3. Clk. vt.

76. COURT DOCKET, CIVIL, 1865--. In Court Docket, entry 75. Calendar of cases, and minutes of proceedings, showing date, names of plaintiff, defendant, and attorney, kind of action, sheriff's return, and minutes of court.

77. CIVIL ORDER BOOK, 1918--. 43 vols. (1-43).

Complete record of civil cases, showing date entered, names of judge, plaintiff, and defendant; title cause, terms of court, cause number, proceedings, pleadings in action, and final orders. Indexed alph. by titles of causes. Hdw. and typed. 600 pp. 18 x 13 x 3. Clk. vt.

Dispositions (see also entry 88)

78. JUDGMENT DOCKET, 1845--. 8 vols. (1-8).

Record of judgments. Contains: Judgment Docket, Civil, entry 79. Judgment Docket, Criminal, entry 88. Indexed alph. by names of judgment creditors. Hdw. 500 pp. 18 x 13 x 3. Clk. vt.

79. JUDGMENT DOCKET, CIVIL, 1845--. In Judgment Docket, entry 78.

Record of final judgment, showing date, names of plaintiff, defendant, witnesses and attorney, amount of judgment, costs awarded, and disposal.

80. COMPLETE RECORD, (CIVIL), 1882-1918. 9 vols.

Complete record of civil cases, showing date of action, names of plaintiff, defendant, and attorneys; case number, cause, term of court, proceedings, orders, motions, rulings, and final judgment. Indexed alph. by titles of causes. Hdw. 600 pp. 18 x 13 x 3. Clk. vt.

Executions (see also entries 111-113)

81. RECORD OF LIS PENDENS, 1877--. 2 vols.

Record of property attached pending action of a law suit, and in some cases, the sale of property to satisfy judgment, showing date, names of property owner and clerk, page number, amount of costs, judgments, sheriff's notices of sales, and redemption. Indexed alph. by names of owners. 1877-1911, hdw.; 1911--, typed. 600 pp. 18 x 13 x 3. Clk. vt.

82. REDEMPTION RECORD, 1879--. 12 vols. (1-12).

Record of property redeemed after having been sold for taxes, showing date, names of claimants, and witnesses, description and location of property, and certificate of redemption. Indexed alph. by names of claimants or title holders. Hdw. 275 pp. 18 x 12 x 1 $\frac{1}{4}$. Clk. vt.

Criminal Causes

83. INDICTMENT RECORD, CIRCUIT COURT, 1863--. 7 vols.

(1-7).

Record of true bills returned by grand jury, showing names of defendants and attorneys, nature of case, amount of bail, proceedings of trial, and date of return of indictment. Indexed alph. by names of defendants. Hdw. 600 pp. 18 x 13 x 3. Clk. vt.

Criminal Proceedings

Entry (see also entries 68-74)

84. ENTRY ISSUE DOCKET AND FEE BOOK, CRIMINAL, 1919--.

In Entry, Issue Docket and Fee Book (Criminal and Divorce), entry 69. Subtitled: Vol. 4, 1939-36, Criminal.

Record of criminal cases, showing date of action, names of plaintiff, defendant, attorneys, and witnesses; cause, pleadings, issue, costs, and fees attached.

85. ENTRY DOCKET CRIMINAL, 1845-1916. In Entry Docket, entry 71.

Record of cases entered for trial, showing date, of entry; names of plaintiff, defendant, and attorney; cause number; kind of action, and date of trial.

86. ISSUE DOCKET, CRIMINAL, 1853-1919. In Issue Docket, entry 73.

Record of cases entered and issues docketed, showing date of entry; names of plaintiff, defendant, and attorneys; case number, kind of action, sheriff's return, and proceedings of court.

Trial and Disposition. (see also entries 75-80)

87. COURT DOCKET, CRIMINAL, 1865--. In Court Docket, entry 75.

Calendar of cases, and minutes of proceedings, showing date of entry, names of plaintiff, defendant, and attorney, kind of action, and minutes of court.

88. JUDGMENT, DOCKET, CRIMINAL, 1845--. In Judgment Docket, entry 78.

Record of final judgments, showing date, names of plaintiff, defendants, witnesses, and attorneys, amount of judgment awarded, and disposal.

Probate Causes

Estate Cases

89. WILL RECORD, 1842--. 7 vols. (1-7).

Record of wills probated in court, showing dates executed and recorded; names of testators, executors, legatees, and witnesses; location and description of property, devises, bequests, legacies, and disposition of residuary estate. Indexed alph. by names of testators. 1842-1911, hdw.; 1911--, typed. 500 pp. 18 x 13 x 3. Clk. vt.

For other will records, see entry 49.

90. ADMINISTRATOR'S BOND RECORD, 1880--. 3 vols. (2-4).

Vol. 1, prior to 1880, missing.

Record of administrator's bonds, showing date, sworn names of administrator, executor, and estate; amount of bond, and attest. Indexed alph. by names of estates. Hdw. 500 pp. 18 x 13 x 3. Clk. vt.

91. EXECUTOR'S BOND RECORD, 1882--. 1 vol. Vol. 1, prior to 1882, missing.

Record of executor's bonds, showing date, will executed, names of testator, executor, estate, and sureties; amount of bond, and attest. Indexed alph. by names of executors. Hdw. 500 pp. 16 x 12 x 3. Clk. vt.

92. ADMINISTRATOR'S, EXECUTOR'S, AND GUARDIAN'S BONDS TO SELL REAL ESTATE, 1882--. 11 vol. Vol. 1, prior to 1882, missing.

Record of administrator's, executor's, and guardian's bonds to sell real estate, showing date, sworn names of administrator, executor, guardian, bondsman, estate and surety; amount of bond, and attest. Indexed alph. by names of administrators.

Hdw. 500 pp. 16 x 12 x 3. Clk. vt.

93. RECORD OF INVENTORY, (Inventory Record), 1852--. 7 vols.

(1-7). Subtitled: 1852-99, Record of Inventory.

Record of inventory and appraisement of real and personal property, showing date, names of testator, appraiser, and estate; description and location of property; valuation and indebtedness; assets; and appraised values itemized. Indexed alph. by names of testators. Hdw. 600 pp. 18 x 13 x 3. Clk. vt.

94. RECORD OF CERTIFICATES OF SALE, 1912--. 2 vols. (4-5).

. Vols. 1-3, prior to 1912, missing.

Record of certificates of sales of land, and foreclosures, showing date of sale, names of plaintiff and defendant, description and location of property sold, amount sold for, certificate number, amount of judgment costs, interest, fees attached, and total costs. No index. Hdw. 500 pp. 18 x 13 x 3. Clk. vt.

95. INHERITANCE AND TRANSFER TAX RECORD, 1913-35. 2 vols.

Record of taxes collected from estates in probate, and from realty transfers, showing dates recorded and assessed, names of testator, estate executor, legatees, and grantee and grantor, and location and description of property. No index. Hdw. 230 pp. 18 x 23 x 1 $\frac{1}{2}$. Clk. vt.

For other subsequent tax records, see entry 126.

96. SALE BILL RECORD, 1852--. 4 vols. (1-4).

Sale bill record of estate assets sold by probate court order, showing dates of sale and court order, names of estate, administrator, commissioners, appraisers, and purchasers, description and location of real and personal property, inventory item number, and sale amount. Indexed alph. by names of estates. 1852-1919, hdw.; 1919--, typed. 550 pp. 18 x 13 x 3. Clk. vt.

Guardianship Cases

97. GUARDIANSHIP, 1885--. 186 boxes.

Record of guardianship appointments, showing date, names of guardians, ward, and sureties, age, address of guardian and ward, amount of bonds, and attest. No index. 25 x 14 x 11. Clk. vt.

98. GUARDIAN BOND RECORD, 1847--. 7 vols. (1-7).

Record of guardian bonds, showing date, sworn names of bondsman, ward, and guardian, and attest. Indexed alph. by names of wards. Hdw. 525 pp. 18 x 13 x 3. Clk. vt.

99. GUARDIAN'S INVENTORY RECORD, 1896--. 1 vol.

Record of inventory of personal property and real estate of estate in probate, showing date, names of estate, ward, and guardian; rental value of real estate; appraised value, itemized statement of value of assets, and attest. Indexed alph. by names of estates. Hdw. and typed. 300 pp. 18 x 13 x 1½.

For prior record, see entry 93.

Probate Proceedings

100. ESTATE ENTRY CLAIM AND ALLOWANCE DOCKET, 1890--. 9 vols. (1-4,1-5). Title varies: 1890-1913, General Entry and Allowance Docket.

Record of cases docketed in probate court, and minutes of proceedings, showing date entered, names of testator, executor, administrator, legatees, claimant and attorneys; location and description of estate, amount of estate, claim and allowance, and court orders. Indexed alph. by names of estates. Hdw. 300 pp. 18 x 13 x 3. Clk. vt.

101. PROBATE COURT DOCKET, 1862-1889. 15 vols.

Title varies: 1862-79, Estate Docket.

Record of estates in probate, showing date docketed, names of testator, executor, legatees, and witness; location and description of estate, value, residuary amount, number, rulings, and orders of the court. Arr. alph. by names of estates. 300 pp. 18 x 13 x 4. Clk. vt.

102. ORDER BOOK (PROBATE), 1830--. 33 vols. (1-33).

Record of proceedings in probate court, showing date of action, names of testator, executor, legatees, administrator, and guardian; proceedings, rulings and orders, minutes of cause, and final decree. Indexed alph. by names of estates. 1830-1909, hdw.; 1909-7, typed. 600 pp. 18 x 13 x 3. Clk. vt.

103. COMPLETE RECORD (PROBATE), 1849-82. 6 vols. (1-6).

Complete record of all cases tried in probate court, showing date of trial, names of testator, executor, legatees, administrator, and guardian; proceedings of court, orders, rulings, and disposition of each case. Indexed alph. by titles of causes. Hdw. 600 pp. 18 x 13 x 3. Clk. vt.

Juvenile Causes

104. JUVENILE RECORDS OF CIRCUIT COURT, 1908--. 327 file boxes.

Record of juvenile cases, showing date, names of judge, defendant, plaintiff, and attorney; title of cause, term of court, term of sentence, and probation. No index. 25 x 14 x 11. Clk. vt.

Bonds

105. MISCELLANEOUS BOND RECORD, 1888--. 1 vol.

Record of bonds posted with clerk for release of prisoners, showing names of bonded persons, and bondsman, date, and amount of bond. Indexed alph. by names of parties bonded. Hdw. and typed. 500 pp. 18 x 13 x 3. Clk. vt.

106. APPEAL BOND RECORD, 1883-1930. 1 vol.

Record of appeals made from lower and higher court, showing amount of bond posted to guarantee costs, and names of plaintiffs, defendant, sureties, and attorneys. Indexed alph. by names of defendants. Hdw. 300 pp. 16 x 12 x 1½. Clk. vt.

For subsequent record, see entry 105.

Fee and Cash Records

107. RECORD OF FEES AND FUNDS HELD IN TRUST, 1913--.

2 vols. (1-2)

Record of fees and funds held in trust, showing date received and disbursed, names of payer and payee, plaintiffs, and defendants; title of cause, cause number, record, cash book, and amount received and disbursed. Indexed alph. by names of plaintiffs and defendants. Hdw. 600 pp. 18 x 13 x 3. 1 vol., 1913-23, Clk. vt.; 1 vol., 1923--., Clk. off.

108. FEE BOOK CIVIL, 1845-1916. 17 books. (1-17).

Record of all fees charged in civil cases, showing date received, names of plaintiff and defendant, payee and payer; amount paid, cause number, and receipt number. Indexed alph. by names of payers. Hdw. 450 pp. 18 x 13 x 2 $\frac{1}{2}$. Clk. vt.

For subsequent record, see entry 68.

109. FEE BOOK PROBATE, 1854-1915. 6 vols. (1-6).

Record of all fees collected in probate cases, showing date of payment, names of payee and payer, plaintiffs, and defendants; cause number, amount of fees, and receipts. Indexed alph. by names of payers. Hdw. 350 pp. 18 x 13 x 2 $\frac{1}{2}$. Clk. vt.

For subsequent record, see entry 100.

110. REGISTER OF WITNESS FEES, 1880-1913. 3 vols. (2-4).

Record of fees paid to witnesses in court cases, showing date paid, names of witnesses, payee, and payer; and amounts received and disbursed. Indexed alph. by names of witnesses. Hdw. 300 pp. 18 x 13 x 2. Clk. vt.

VI. COMMON PLEAS COURT

The common pleas court was established by an act of 1852, effective in Jennings County in 1853. The judge was elected for a term of four years. (1)

The court had jurisdiction in matters relating to probate of wills; appointment of guardians for persons of unsound mind and other disabilities; in matters relating to executors and administrators; (2) in civil matters ranging from fifty to one thousand dollars, except in cases of slander, libel, breach of marriage contract, and an action on an official bond, or where the title of real estate was in issue; (3) and criminal jurisdiction in cases which were not felonies, except those triable by the justice of the peace. (4)

At the time of the creation of this court, cases pending which came under the new jurisdiction, were transferred from the circuit court to the common pleas court. Because of the inadequacies of this court, it was abolished in 1873 and the jurisdiction was transferred to the circuit court. Pending cases continued to be entered in common pleas records until completion of the suits. (5)

(1) 2 Rev. Stat. 1852, pt. 1.
ch. 8, sec. 1.

(2) 2 Rev. Stat. 1852, pt. 1,
ch. 8, sec. 4.

(3) 2 Rev. Stat. 1852, pt. 1,
ch. 8, sec. 11.

(4) 2 Rev. Stat. 1852, pt. 1,
ch. 8, sec. 14.

(5) Acts 1873, ch. 29, sec. 30.

No records could be found.

VII. SHERIFF

The sheriff is a constitutional officer elected for a term of two years. He must give a bond to insure faithful performance of his duties, and is required to take the usual oath of office. (1) No person is eligible to hold the office of sheriff for more than four years in any period of six years. (2) Prior to the Constitution of 1851 the office of sheriff functioned by virtue of the Constitution of 1816. (3) The inception date of this office in Jennings County is 1817, the organization date of the county,

The sheriff is the conservator of peace within Jennings County. He may arrest without process all persons, who within his view commit any crime or misdemeanor, and hold them in custody during investigation of the cause of such arrest. He is required to suppress all breaches of the peace and has authority to call to his aid the power of the county; pursue and commit to jail all felons; maintain and preserve order in the courts of the county except justice of the peace courts. He also maintains the jail and takes care of the prisoners confined in it. (4) It is his duty to protect persons in danger of possible lynchings. (5) He makes arrest of all persons on indictments, warrants, affidavits, and upon information received from the prosecutor or the court, and commits them to jail. (6)

As a court officer of Jennings County he is required to make service of all process. (7) He sells mortgaged property on foreclosure proceedings; (8) executes deeds to real estate sold on

executions; (9) conveys persons committed to state charitable, correctional, or penal institutions; (10) and attends sessions of the county council (11) and the county commissioners, (12) and executes their orders.

All the records are located in the courthouse.

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| (1) 2 Rev. Stat. 1852; Burns 49-2801. | (8) Acts 1881 spec. sess.; Burns 3-1819. |
| (2) Const., art. 6, sec. 2. | (9) Acts 1881 spec. sess.; Burns 2-4101. |
| (3) Const., 1816, art. 4. sec. 25. | (10) Acts 1905; Burns 9-2232. |
| (4) 2 Rev. Stat. 1852, Burns 49-2802. | (11) Acts 1899; Burns 26-510. |
| (5) Acts 1905; Burns 10-3310. | (12) 1 Rev. Stat. 1852; Burns 26-611. |
| (6) Acts 1905; Burns 10-1001. | |
| (7) 2 Rev. Stat. 1852; Burns 49-2803. | |

Executions and Reports
(See also entries 81-82).

111. REGISTER OF EXECUTIONS, 1899--. 1 vol.

Record of court judgments executed, showing sheriff's record number names of plaintiff and defendant, dates of issue and judgment, and amount of judgment plus costs and fees. Indexed alph. by names of plaintiffs. Hdw. 290 pp. 18 x 13 x 2 $\frac{3}{4}$. Clk. off.

112. SHERIFF'S CERTIFICATE OF SALES, 1899--. 1 vol.

Record of property sold by sheriff on order of court, showing number of cause; names of plaintiff, defendant, and purchaser, dates entered, advertised and sold; amount realized at sale; costs of printing, sale, and all other fees; and total. Indexed alph. by names of plaintiffs. Hdw. 220 pp. 18 x 12 x 1 $\frac{1}{2}$. Clk. off.

For sheriff's deed record, see entry 34.

113. REGISTER OF FOREIGN WRITS, 1899--. 2 vols. (1-2).

Record of writs from foreign counties to be served by the sheriff, showing nature of writ, names of plaintiff and defendant, county, court, and term, dates of entry, service and return, and sheriff's costs. No index. Hdw. 400 pp. 15 x 11 x 2. Clk. off.

114. JAIL RECORD, 1909--. 1 vol.

Record of persons incarcerated, showing name, sex, color, age, residence, birthplace, date, offense, and order or reason for arrest, date of trial, and disposition. No index. Hdw. 300 pp. 18 x 12 x 2 $\frac{1}{2}$. Clk. off.

115. MILEAGE CLAIM RECORD, 1929--. 1 vol.

Record of mileage expense, showing number of cause, names of persons served, cause, total mileage, and cost. No index. Hdw. 500 pp. 16 x 11 x 2. Clk. off.

Fees and Cash Books

116. CASH BOOK, 1914--. 1 vol.

Record of cash receipts and disbursements, showing receipts: date, cause, name of payer, amount received, and total receipts: disbursements: date, name of payee, and amount. No index. Hdw. 484 pp. 18 x 13 x 2 $\frac{1}{2}$. Clk. off.

117. SHERIFF'S REGISTER OF FEES, 1922-. 2 vols. (4-5).

Vols. 1-3, prior to 1922, missing.

Record of sheriff's service fees, showing names of principals, cause, dates of issue and return, nature of fee, total fees, distribution,

and date of report to auditor. Indexed alph. by names of defendants. Hdw. 240 pp. 18 x 13 x 2 $\frac{1}{2}$. Clk. off.

VIII. CORONER

The cornor is a constitutional officer elected for two years without restriction on reelection. (1) He is required to post bond not exceeding five thousand dollars nor less than one thousand dollars. (2) The office was created before 1851 by virtue of the Constitution of 1816. (3) The inception date of this office in Jennings County is 1817, the organization date of the county.

The coroner is required to investigate deaths by violence, by accident, and of suspicious nature, and to determine the cause and manner of death. He holds inquests without a jury, (4) and may subpena witnessess and employ a physician to make a postmortem examination, (5) filing his report and verdict with the clerk of the circuit court. (6) He is a peace officer with the same powers as the sheriff, (7) and acts as sheriff in event of absence, vacancy, personal interest, or incapacity of that officer, (8) and serves warrants on the sheriff if necessary. (9)

All records are located in the olerk's office in the courthouse.

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- (1) Const. 1851, art. 6, sec. 2.
 - (2) 2 Rev. Stat. 1852; Acts 1933; Burns 49-2901.
 - (3) Const. 1916, art. 4, sec. 25.
 - (4) 2 Rev. Stat. 1852; Act. 1871, 1879 spc. sess.; Burns 49-2904.
 - (5) 2 Rev. Stat. 1852; Burns 49-2906.

- (6) Rev. Stat. 1852; Acts 1879 spc. sess.; Burns 49-2909.
- (7) 2 Rev. Stat. 1852; Acts 1933; Burns 49-2901.
- (8) 2 Rev. Stat. 1852; Burns 49-2902.
- (9) 2 Rev. Stat. 1852; Burns 49-2903.

118. CORONER'S RECORD, 1886--. 3 vols. (1-3).

Record of coroner's investigations into causes of unexplained deaths, showing date, name, residence, and age of deceased, place and time of death, and cause of death as determined by inquest. Indexed alph. by names of deceased. Hdw. 500 pp. 18 x 13 x 3.

IX. PROSECUTING ATTORNEY

The prosecuting attorney is a constitutional officer, elected in each judicial circuit for a term of two years. (1) He is required to post bond to be approved by the judge of the circuit court and filed with the clerk. (2)

Prior to the Constitution of 1851, the office of prosecuting attorney existed by virtue of an act of 1831. A prosecuting attorney for each judicial circuit was chosen by a joint ballot of the senate and house of representatives. (3) The inception date of this office in Jennings County is 1831.

It is the duty of the prosecuting attorney to inquire into the commission of any felony or misdemeanor received on information. (4) He conducts all prosecutions for felonies and misdemeanors in Jennings County, all suits on forfeited recognizances, resists applications for changing names, protects interests of all persons of unsound mind, superintends on behalf of the county any of its trust funds, and defends all suits in which the same may be interested. (5)

The prosecuting attorney may take acknowledgments to deeds or other instruments in writing, administer oaths, protest notes and checks, takes depositions of witnesses, and perform any duty now conferred on a notary public.

(1) Const., art. 7, sec. 11;
2 Rev. Stat. 1852; Burns
49-2501.

(2) 2 Rev. Stat. 1852; Burns
49-2502.

(3) Rev. Laws 1831, ch. 10, sec. 1.

(4) 2 Rev. Stat. 1852;
Burns 49-2503.

(5) 2 Rev. Stat. 1852;
Burns 49-2504.

(6) Acts 1919; Burns 49-2507.

No records could be found.

X. ASSESSOR

The office of assessor was created by an act of 1891. (1) This officer is elected for a four-year term, there being no prohibition against successive terms. The inception date of this office in Jennings County is 1891. Qualifications are established by law: He must be a continuous freeholder of Jennings County for not less than four years prior to the date of his election, and he must post a five thousand dollar bond, with two or more good freehold sureties approved by the auditor, who also administers the oath of office. His work is under the direction of the state board of tax commissioners, and he may be removed by that board, after a hearing, for incompetency, neglect of duty, or misconduct in office. (2)

The duties of the assessor are: To examine carefully the tax duplicates, to instruct and advise the township assessors, to review their returns, to assess omitted real and personal property, to appraise estates for inheritance taxes, to report to the state board any delinquencies of township assessors, (3) to examine public records, (4) and to set a value upon intangibles for taxation. (5) He is ex-officio member and president of the Jennings County board of review. (6)

(1) Acts 1891, ch. 99, sec. 112.

(2) Acts 1919; Burns 64-1101.

(3) Acts 1919; Burns 64-1102.

(4) Ibid.

(5) Acts 1933; Burns 64-905.

(6) Acts 1919, 1920 spec. sess.; Burns 64-1201.

No records could be found.

XI.. BOARD OF REVIEW

By virtue of an act of 1919, Jennings County has a board of review for the annual review of assessments and the equalization of valuation of real and personal property. The board is composed of the assessor, treasurer, and auditor, ex officio, and two freeholders of opposite political parties, appointed annually by the judge of the circuit court. The assessor is president and the auditor is secretary of the board. (1)

From 1881 to 1891 the duties of reviewing and equalizing tax assessments were performed by a county board of equalization consisting of the county commissioners and four freeholders appointed by the circuit judge. (2) The law of 1891 superseded this act and created the board of review, composed of the treasurer, assessor, and auditor. (3) The act of 1919 reestablished the board, adding the two freeholder appointments to its membership. (4) The inception date of this board in Jennings County is 1881.

It is the duty of the board to make changes in the valuation of property in the township or any taxing unit within the township, and to determine the amount to be added or deducted in order to make an equitable equalization of taxes throughout the county. It also may redetermine the valuation of any particular tract or lot upon complaint of the owner. If the board shall find the aggregate assessment too high, too low, or unequal, it may set aside the assessment of the whole county, or of any township or taxing unit

therein, and order a new assessment. (5)

The board also makes a general review of assessment lists to discover omitted property and to correct errors in the lists. It assesses the capital stock of corporations in the county, except those assessed by the state board of tax commissioners, such as railroad, telephone, and telegraph companies. (6)

The records are located in the auditor's vault in the courthouse.

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| (1) Acts 1919; Burns 64-1201,
64-1205. | (4) Acts 1919; Burns, ibid. |
| (2) Acts 1881, ch. 96, sec. 129. | (5) Ibid. |
| (3) Acts 1891, ch. 99, sec. 114. | (6) Ibid. |

119. RECORD, COUNTY BOARD OF REVIEW, 1891--. 1 vol.

Record of meetings of board of review, showing date, place of meeting, business transacted regarding erroneous tax assessments, minutes of previous meeting, and adjournment. Arr. chron. 1891-1913, hdw.; 1913--, typed. 18 x 13 x 3.

XII. BOARD OF TAX ADJUSTMENT

The board of tax adjustment of Jennings County was established by an act of legislature in 1933 and consisted of seven members. (1)

By an act of 1937 the membership of the board was changed. One is a member of the county council, chosen by the council, one member is the mayor of the largest city in the county or any public official of the county appointed by the said mayor of the largest city in the county, one member of the county board of education selected by such board, and four freeholders of the county appointed by the judge of the circuit court. Not more than four members of such adjustment board can be members of the same political party. The board is empowered to serve for one year. (2)

It is the duty of the board to examine, and if it deems necessary, revise, change, or reduce, but not increase, any tax levy and any corresponding items of the budget on which the tax levies are based, and apportion the total of all of the levies so that the total levy on property within any municipal corporation for which the property therein is taxable, shall not exceed the total rate as provided by law. (3)

The records are located in the auditor's vault in the courthouse.

(1) Acts 1933; Burns 64-304.

(3) Acts 1933; Burns 64-304.

(2) Acts 1937; ch. 119, sec. 4.

120. BOARD OF TAX ADJUSTMENT, 1933--. 1 vol.

Record of proceedings of board of tax adjustment, showing date, names of petitioner and members present, and minutes of business transacted. Arr. chron. Hdw. 500 pp. 18 x 13 x 3.

XIII. BOARD OF FINANCE

By virtue of an act of 1907, the board of county commissioners of Jennings County constitutes the board of finance. The auditor serves as secretary. It may sue and be sued in its own name whenever necessary to accomplish the purpose intended by its creation. (1) The inception date of this board in Jennings County is 1907.

The board of finance has charge of and controls the funds of Jennings County. (2) Its functions are to select the banks to serve as depositories for county funds and to apportion the funds among such depositories. In lieu of depositing county funds in banks, the board may purchase United States Government bonds or other interest-bearing obligations of the United States Government or its instrumentalities. (3) The board receives monthly statements of county funds on deposit from the banks, (4) and may, as it sees fit, revoke the commission of any depository. (5)

The general assembly of 1935 repealed the act establishing this board, and in the same session in the Depository Act of 1935, reestablished the board of finance practically unaltered. The board has supervision of all public funds of the county, and the safekeeping and deposit thereof. (6)

The records are located in the auditor's vault in the courthouse.

(1) Acts 1907; Burns 61-606.
(2) Acts 1907; Burns 61-606.
(3) Acts 1907, 1932 spc. sess.;
Burns 61-610.

(4) Acts 1907, 1931; Burns 61-616.
(5) Acts 1907; Burns 61-613.
(6) Acts 1935; Burns, 1936
suppl., 61-628.

121. RECORD, BOARD OF FINANCE, 1907--. 1 vol.

Record of meetings of board of finance, showing date, business transacted, names of members present, and bids of depositories filed and approved. No index. Typed. 500 pp. 18 x 13 x 3.

XIV. SCHOOL FUND BOARD

The county school fund board was created by an act of 1935. It consists of three members: the auditor and the clerk ex officio, and one member appointed by the judge of the circuit court for a two-year term. (1)

The duty of this board is to make all loans from the common school and the congressional township school funds to owners of real property secured by mortgage. This was formerly a duty of the auditor. The board must satisfy itself as to the value of real estate offered in the mortgage, the validity of the title, and whether it is encumbered. (2)

The inception date of this board in Jennings County is 1935. The records are located in the auditor's office in the courthouse.

(1) Acts 1935; Burns, 1936
suppl., 28-209.

(2) Acts 1865, 1935; Burns, *ibid.*

122. (SCHOOL FUND LOANS), 1935-- , 1 box.

Reports made to auditor by school fund administrator, showing loan number, date, township, name of fund, amount of loan, description of real estate, delinquent interest, current interest, dates due, condition of loan, loans recommended for foreclosure or for renewal, delinquent interest due, and amount of principal collected. Arr. chron. 10 x 7 x 9.

For other school fund records, see entries 44, 158-163.

XV. TREASURER

The treasurer is a constitutional officer, elected for a term of two years. No person is eligible to serve more than four years in any period of six years. (1) He is required to execute his official bond, in the penalty of not less than the amount of money which may come into his hands at any time during his term. (2) Prior to the Constitution of 1851 the office of treasurer was in existence by virtue of an act of 1817. (3) The inception date of this office in Jennings County is 1817, the organization date of the county.

The treasurer receives all money coming to Jennings County and deposits the same on the proper orders issued and attested by the auditor. (4) He keeps fee books and cash books. (5) He makes quarterly reports to the commissioners; (6) at the expiration of his term of office, he gives a sworn statement to the auditor, showing specifically the amount of fees collected, (7) and deposits with the auditor all orders redeemed. (8) He makes a monthly statement to the treasurer of state, (9) and collects all taxes. (10)

The laws of the state also place certain ex-officio duties upon the treasurer. He is a member of the board of review, (11) and has custody of county funds, although the depositories are chosen by the board of finance. (12)

All the records are located in the courthouse.

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| (1) Const., art. 6, sec. 2. | (8) 1 Rev. Stat. 1852; Burns 49-3114. |
| (2) 1 Rev. Stat. 1852; Acts 1865, 1919; Burns 49-3101. | (9) Acts 1859, 1861; Burns 49-1813. |
| (3) Acts 1817, ch. 17, sec. 1. | (10) Acts 1919; Burns 64-1502. |
| (4) 1 Rev. Stat. 1852; Burns 49-3103. | (11) Acts 1919, 1920 spc. sess.; Burns 64-1201. |
| (5) Acts 1895; Burns 49-1401. | (12) Acts 1907, 1932 spc. sess.; Burns 61-610. |
| (6) Acts 1895, 1913; Burns 49-1403. | |
| (7) Acts 1895, 1903, 1913; Burns 49-1402. | |

Tax Collections

Personal and Real Property

123. TAX DUPLICATE, 1865--. 89 vols. (1-89).

Record of tax duplicates, showing name of taxpayer, description of land, amount of personal property, amount of tax, date, and amount paid. Arr. alph. by names of property owners. Hdw. 325 pp. 17 x 21 x 2 $\frac{1}{2}$. 79 vols., 1865-1927, Tr. vt.; 10 vols., 1927--., Tr. off.

124. MORATORIUM TAX DUPLICATE, 1933--. 1 vol.

Record of property taxes on which moratorium was declared, allowing legal delay of payment without penalty, showing name of owner, description of property, and amounts due on each installment. Arr. alph. by names of twps. Hdw. 100 pp. 17 x 14 x 1. Tr. off.

125. TREASURER'S REGISTER OF TAX COLLECTED, 1931--. 2 vols. (9-10).

Recprd of taxes collected, showing date, duplicate number, total tax collected, current tax, and distribution of taxes collected. Arr. by twps., thereunder, chron. Hdw. 650 pp. 18 x 12 x 3. Tr. vt.

126. INHERITANCE TAX, 1921--. 15 file boxes.

Taxes paid on inheritances, showing date, cause number, county, names of deceased, heirs and administrator; amounts of legacy, tax and interest, and total. No index. 110¹/₂ x 4 x 2. Tr. vt.

For other inheritance tax record, see entry 95.

127. LEDGER, DOG TAX, 1907-21. 1 vol.

Record of dog tax payments, showing date, amount, name of owner, and description of animal. No index. Hdw. 350 pp. 16 x 11 x 2. Tr. off.

128. ABSTRACT OF DELINQUENT TAXES, 1935--. 1 vol.

Record of unpaid taxes to be transferred to tax duplicate, showing year, duplicate number, total amount, delinquent, penalty, and interest for previous years. Arr. alph. by names of taxing units. Hdw. 110 pp. 17 x 2 x 1¹/₂. Tr. vt.

129. WORK SHEETS, 1930--. 2 vols. (1-2).

Record of delinquent tax figures used to compute total amount due, county, showing duplicate number, date, name of property owner, amount of tax, interest, and total. Arr. chron. Hdw. 1200 pp. 9 x 11 x 4. Tr. off.

130. RECORD OF DOUBTFUL TAXES, 1848--. 2 vols. (1-2).

Record of unpaid and uncollectable taxes, showing name of owner, property description, township number, and amount of tax. No index. Hdw. 500 pp. 18 x 13 x 3. Tr. vt.

131. RECORD OF RECEIPT OF TAX PAYMENTS, 1913-22. 2 vols.
(5-6). Vols. 1-4, prior to 1913, missing.

Record of tax payments, showing date, names of taxing unit and taxpayer, tax duplicate number, total amount received, and distribution of tax. Arr. chron. Hdw. 200 pp. 18 x 15 x 2 $\frac{1}{2}$.
Tr. vt.

132. TAX RECEIPTS, 1914--. 395 vols.

Record of tax receipts, showing date, name of taxpayer, amount of tax, and name of township assessor. Arr. by receipt numbers.
Hdw. 150 pp. 14 x 9 x 1 $\frac{1}{2}$. Tr. off.

133. TAX RECEIPTS, 1931--. 75 file boxes.

Tax receipts, showing date, duplicate number, name of taxpayer, amount, ledger, and page number. No index. 10 x 4 x 2. Tr. vt.

Public Improvement Records

134. DITCH TAX DUPLICATE, 1920-29. 1 vol.

Record of assessments for ditches, showing date, name of owner, location and description of land, acres assessed, total amount assessed, date of payment, receipt number, amount delinquent, and total unpaid. Indexed alph. by names of property owners. Hdw. 175 pp. 16 x 22 x 2. Tr. off.

135. ROAD RECEIPTS, 1902-17. 2 vols. (2, and 1 vol. not numbered). Title varies: Road Payment.

Record of money paid in each township for the upkeep of roads, showing date, receipt number, names of payer, and road, and total receipts. No index. Hdw. 500 pp. 18 x 13 x 3. Jail cell.

Receipts and Disbursements

136. TREASURER'S DAILY BALANCE AND DEPOSITORY RECORD,

1903--. 7 vols. (1-2, 1-5).

Record of daily balance of receipts and depository accounts, showing date, tax received by township and municipality, receipts, current or delinquent, total, name of depository, balance of previous day, and total. Arr. alph. by names of taxing units.

Hdw. 500 pp. 18 x 13 x 3. 6 vols., 1903-32, jail cell; 1 vol., 1932--, Tr. vt.

137. RECORD OF MONTHLY BALANCE, 1911--. 3 vols. (1-2, and 1 vol. not numbered).

Record of monthly balance of funds, showing date, total monthly receipts and disbursements of each fund, and balance. No index.

Hdw. 500 pp. 18 x 13 x 3. 2 vols., 1911-32, jail cell; 1 vol., 1933--, Tr. vt.

138. RECORD OF RECEIPTS AND DISBURSEMENTS, 1925--. 2 vols.

Record of receipts and disbursements, showing date, warrant number, amount of warrant, receipt number, date, source, amount, overdraft, and balance. Arr. chron. Hdw. 300 pp. 18 x 15 x 2 $\frac{1}{2}$. Tr. vt.

139. RECORD OF RECEIPTS COUNTY REVENUE, 1918-24. 2 vols. (2-3).

Record of receipts of various units from which funds are collected, showing date, receipt number, and total amount of receipts. Arr. chron. Hdw. 80 pp. 26 x 18 x 2. Tr. vt.

140. MISCELLANEOUS RECORDS, 1875--. 100 file boxes.

Record of various funds received and disbursed, showing receipts, date and number, source, amount, overdraft, balance, disbursements, date, warrant number, and amount. No index. Condition poor.

4 x 4 x 9. Tr. vt.

141. LIBRARY FUND, 1921--. 1 vol. (3). Vols. 1-2, prior to 1921, missing.

Record of library expenses, showing date, appropriation, purpose, names of payee, amount, and balance. No index. Hdw. 400 pp.

16 x 11 x 2. Tr. vt.

142. REGISTER OF RECEIPTS FOR REDEMPTION OF LAND, 1873-1912.

1 vol.

Record of payments on land redeemed, showing redemption date, name of payer, purpose, description of land, and date of receipts.

No index. Hdw. 200 pp. 16 x 11 x 1½. Tr. vt.

143. DISBURSEMENTS ON AUDITOR'S WARRANTS, 1911--. 5 vols. (1-5).

Record of county expenses, showing date, appropriation and warrant numbers, names of payee and fund, amount, date returned, and court term. No index. Hdw. 500 pp. 18 x 13 x 3. Jail cell.

144. TREASURER'S REGISTER OF WARRANTS, 1913--. 7 vols. (1-7).

Record of treasurer's warrants, showing warrant number, name of payee, amount, purpose, and date issued. Arr. by warrant numbers. Hdw. 500 pp. 18 x 13 x 3. 5 vols., 1913-30, jail cell,; 2 vols., 1931--., Tr. off.

XVI. AUDITOR

The auditor is a constitutional officer, elected for a four-year term. (1) No person can hold the office for more than eight years in any period of twelve. (2) He is required to post bond in the amount of ten thousand dollars, approved by and filed with the county commissioners. (3) The inception date of this office in Jennings County is 1841.

This office is the center of county financial administration, and here the financial records of county business are preserved.

The auditor's principal functions are fourfold: As a county "controller", he keeps the accounts of the county and issues warrants for all claims, including those approved by the commissioners. (4) Ex officio he acts as clerk to the board of commissioners, (5) the county council, (6) and the board of tax adjustment, (7) and as secretary to the board of finance. (8) He is also a member and the secretary of the board of review. (9) As a tax officer, he prepares the official tax duplicates, (10) and certifies to the treasurer the amount of taxes due from banks. (11) As budget officer, he compiles estimates made to him by each county agency and submits them to the county council. (12)

Other routine duties are: Keeping a land transfer record book; (13) managing the common school and the congressional township school funds as a member of the school fund board, (14) and apportioning semiannually the interest of these funds to the

school corporations; (15) preparing the ditch duplicate covering assessments for construction or repair of ditches and drains; (16) issuing peddlers' licenses (17) and public warehouse permits; (18) acknowledging deeds and mortgages executed for security of trust funds; (19) and approving bonds of township trustees. (20)

The records are located in the courthouse.

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| (1) 1 Rev. Stat. 1852; Burns 49-3001. | (11) Acts 1933; Burns 64-310. |
| (2) Const., art. 6, sec. 2. | (12) Acts 1899; Burns 28-520. |
| (3) Acts 1899; Burns 49-3003. | (13) Acts 1919; Burns 64-1409. |
| (4) 1 Rev. Stat. 1852; Burns 49-3005; Acts 1897; Burns 26-806. | (14) Acts 1865; Burns 28-104; Acts 1865, 1935; Burns, 1936 suppl., 28-209. |
| (5) 1 Rev. Stat. 1852; Burns 26-611. | (15) Acts 1879; Burns 28-265. |
| (6) Acts 1899; Burns 26-509. | (16) Acts 1933; Burns 27-134. |
| (7) Acts 1933; Burns 64-304. | (17) 1 Rev. Stat. 1852; Burns 42-204. |
| (8) Acts 1907; Burns 61-606. | (18) Acts 1875, 1879 spec. sess.; Burns 67-201. |
| (9) Acts 1919, 1920 spec. sess.; Burns 64-1201. | (19) 1 Rev. Stat. 1852; Burns 49-3011. |
| (10) Acts 1919; Burns 64-1403. | (20) Acts 1915; Burns 65-103. |

Receipts and Disbursements

145. RECORD OF MONTHLY BALANCES, 1911--. 3 vols. (1-3).

Record of total amounts received and disbursed from county revenues, showing date, and balance at end of month. Arr. chron. Hdw. 250 pp. 19 x 17 x 2. Aud. vt.

146. AUDITOR'S FEE AND CASH BOOK, 1910--. 2 vols. (1-2).

Record of fees and cash received, showing warrant number, date, name of payer, amount, and fund credited. Arr. chron. Hdw. 600 pp. 18 x 13 x 3. Aud. vt.

147. LEDGER OF APPROPRIATIONS AND DISBURSEMENTS, 1911-13.

2 vols. (2,2). Title varies: Record of Appropriations and Disbursements.

Record of appropriated county funds and their disbursements, showing date, number and amount of warrant, title of fund, cause or purpose of expenditure, name of payee, total appropriation, total expended, and balance. Arr. by titles of offices and funds. Hdw. 500 pp. 18 x 13 x 3. Jail coll.

148. REGISTER OF RECEIPTS AND DISBURSEMENTS, 1873-1912.

1 vol.

Record of cash transactions, showing receipts; date, receipt number, amount, source and total; disbursements: date, warrant number, amount, purpose of payment, total, and balance. Arr. chron. Hdw. 200 pp. 16 x 11 x 1 $\frac{1}{2}$. Aud. vt.

For subsequent record, see entry 138.

149. REGISTER OF WARRANTS, 1911--. 3 vols. (1-3).

Record of warrants issued, showing number, date, name of payee, and purpose and amount of warrant. Arr. by nos. of warrants. Hdw. 500 pp. 18 x 13 x 3. Aud. vt.

150. CANCELED CHECKS AND WARRANTS PAID, 1911--. 585

file boxes.

Record of fines paid, and canceled warrants and checks, showing title of appropriation, cause of payment, name of payee, amount, date, and serial number. Arr. chron. 10 x 4 x 2. Aud. vt.

Taxes

Appraisements

151. TRANSFER BOOK, 1848--. 225 vols.

Record of property transfers for assessment purposes, showing serial number, name of owner, description of real estate, location by section, township, and range, assessed valuation, name of grantee, and date of transfer. Indexed alph. by names of owners. Hdw. 150 pp. 18 x 17 x 1. Aud. vt.

Returns

152. AFFIDAVITS OF MORTGAGE INDEBTEDNESS, 1929--. 976 file boxes.

Affidavits of mortgage indebtedness to obtain mortgage exemption from assessment valuation, showing date, name of property owner, location and description of property, amount of mortgage indebtedness, and exemption claim. Arr. by taxing units. 4 x 14 x 3 $\frac{1}{2}$. Aud. off.

Lists

153. ASSESSOR'S BOOKS, 1918--. 314 vols.

Record of township lists of taxable property, showing serial number, owner's name, description and location of property, appraised value of land and improvements, and mortgage exemption. Arr. alph. by names of townships. Hdw. 100 pp. 17 x 14 x $\frac{1}{2}$. 80 vols., 1918-24, jail cell; 208 vols., 1924-34, Aud. vt.; 26 vols., 1925--; Aud. off.

154. REAL ESTATE ASSESSMENT, 1925--. 25 vols.

Record of real estate assessments made every four to seven years, showing date, name of owner, description, location and value of property and improvement, and assessed valuation. Arr. by taxing units, thereunder alph. by names of owners. Hdw. 350 pp. 14 x 9 x 1 $\frac{1}{2}$. 12 vols., 1925--; Aud. vt.; 13 vols., 1932, Aud. off.

155. PERSONAL ASSESSMENTS, 1918--. 288 vols.

Assessment sheets of personal property made annually, showing name and address of property owner, assessed value of personal property, and total. Arr. by taxing units, thereunder alph. by names of owners. Hdw. 500 pp. 14 x 9 x 2 $\frac{1}{2}$. 160 vols., 1918-28, Aud. vt.; 128 vols., 1928--; Aud. off.

Delinquents and Erroneous

156. REGISTER OF DELINQUENT LISTS, 1853-58. 1 vol.

Summary of delinquent taxes, showing name of property owner, description of property, amount past due plus interest, and total due. Arr. alph. by names of delinquents. Hdw. 600 pp. 18 x 13 x 3. Aud. vt.

157. REGISTER OF TAX SALES, 1887--. 2 vols. Title varies:

Register of Sales.

Record of sales of property to satisfy claims for delinquent taxes, showing name of owner, description and location of property, amount of tax due, name of purchaser, and amount realized from sale. Arr. by taxing units, thereunder, chron. Hdw. 500 pp. 17 x 15 x 2 $\frac{1}{2}$. Aud. vt.

School Funds
(See also entries 44-122)

158. REGISTER OF ORDERS OF SCHOOL FUND, 1848--. 4 vols.

(1-3; 1 vol. not numbered).

Record of orders issued against funds, showing date, order number, name of payee, purpose, and amount. Indexed alph. by names of payees. Hdw. 600 pp. 18 x 13 x 3. Aud. vt.

159. LANDS BID IN BY AUDITOR ON SALES OF SCHOOL FUND MORTGAGES, 1887--. 1 vol.

Record of sales of land on foreclosed school fund mortgages, showing date, county, name of owner, amount to be raised with interest, total amount due, and name of auditor. Indexed alph. by names of land owners. Typed. 350 pp. 16 x 11 x 3. Aud. vt.

160. INVENTORY OF TRUST OR SCHOOL FUNDS, 1913--. 1 vol.

Inventory of school funds, showing number of loan, date, original amount, amount classified by funds, amount unpaid, interest date, and balance in school fund. No index. Hdw. 450 pp. 16 x 17 x 2. Aud. vt.

161. RECORD OF CONDITION AND DISTRIBUTION OF SCHOOL FUND, 1920--. 1 vol.

Record of condition and distribution of school funds, showing date of audit, amount in trust funds, loans and certificates in force and in treasury, and amount due from county. Arr. alph. by names of funds. Hdw. 500 pp. 16 x 17 x 3. Aud. vt.

162. REGISTER OF SCHOOL FUND LOANS, 1848--. 3 vols.

(1-2, and 1 vol. not numbered). Title varies: Register of Loans, School Trust Fund.

Record of school funds loaned on real estate, showing names of borrower, amount and date due, treasurer's certificate number, amount paid, and balance. Indexed alph. by names of debtors.

Hdw. 300 pp. 18 x 13 x $1\frac{1}{2}$. 1 vol., 1848-1912, jail cell; 2 vols., 1904--., Aud. vt.

163. SCHOOL FUND DAILY JOURNAL, 1908--. 1 vol.

Record of payments made on school fund mortgages and of the several county school funds, showing date, name of payer, amount paid, and fund credited. Arr. chron. Hdw. 300 pp. 14 x 9 x $1\frac{1}{4}$. Aud. vt.

Official Bonds
(See also entries 16-17)

164. BOND REGISTER, 1896--. 2 vols. Title varies: Official Bond Record.

Record of officials' bonds, showing date, amount and obligation of bond, name of bondsman, term of bond, and approval of clerk. Indexed alph. by names of officials. Hdw. 500 pp. 18 x 13 x 3. Aud. vt.

165. TRUSTEE'S BOND RECORD, 1863-1920. 2 vols. (1-2).

Record of trustees' bonds, showing date, name of trustee, amount and obligation of bond, name of surety, approval date, and auditor's approval. Indexed alph. by names of trustees. Hdw. 150 pp. 18 x 13 x 1. Aud. vt.

For subsequent record, see entry 164.

Miscellaneous Records

166. RETAILER'S BOND BOOK, 1867-1914. 1 vol.

Record of liquor sale permits, showing date, name of applicant, place of business, amount and obligation of bond, and name of bondsman. Arr. alph. by names of licensees. Hdw. 200 pp.
18 x 13 x 1 $\frac{1}{2}$. Aud. vt.

167. LIQUOR BOND RECORD, 1875-86. 1 vol.

Record of bonds of persons selling liquor, showing name of dealer, date, amount and obligation of bond, name of bondsman, and approval. Indexed alph. by names of dealers. Hdw. 100 pp.
16 x 10 x 1. Aud. vt.

XVII. REGISTRATION OFFICER

By an act of the legislature in 1933, the clerk of the circuit court is designated as ex-officio registration officer of the county. He has full charge and control of the registration of voters and appoints as many deputies as are necessary to do the work. (1) The inception date of this office is 1934.

The clerk of the circuit court, as ex-officio registration officer, is required to provide all the necessary books and paraphernalia for the registering of voters. (2)

All the records are located in the courthouse.

(1) Acts 1933; Burns 29-306.

(2) Acts 1933; Burns 29-309.

168. (REGISTRATIONS), 1934--. 1 metal shelf.

Registration forms signed by voters, showing date, name, age, sex, birthplace, township, precinct, and present address. Arr. by townships and precincts. 32 x 14 x 18. Clk. off.

169. RECORD OF ABSENT VOTERS, 1918--. 2 vols. (1-2).

Record of absent voters, showing name, post office address, and date ballot was received. Arr. alph. by names of voters. Hdw. 300 pp. 17 x 15 x 1 $\frac{1}{2}$. Clk. vt.

XVIII. BOARD OF PRIMARY ELECTION COMMISSIONERS

The primary election commissioners were provided for by an act of the legislature in 1915. They consist of the clerk of the circuit court, and two persons appointed by him, one from each of the two major political parties; each of whom is nominated in writing by the chairman of the county central committee of the two political parties respectively. It is their duty to prepare and distribute the primary ballots and generally supervise the primary elections. (1) The canvass of the primary votes is done by the county board of canvassers. (2) The inception date of this office in Jennings County is 1916.

All the records are located in the clerk's vault in the courthouse.

(1) Acts 1915, 1917; Burns
29-504.

(2) Acts 1915; Burns 29-560.

170. ELECTION RECORD, 1906--. 4 vols.

Record of primary and general elections. Contains: Primary Election Records, entry 171; Election Returns, entry 172; General Election Record, entry 173. No index. Hdw. 500 pp. 18 x 13 x 3.

171. PRIMARY ELECTION RECORD, 1916--. In Election Record, entry 170.

Record of primary elections, showing number of votes cast by each political party in each precinct, name of candidate, tabulation, and summary.

XIX. BOARD OF CANVASSERS

By an act of 1905, the legislature constituted the board of election commissioners a board of canvassers. They are required to canvass and estimate the certificates, poll lists, and tally papers. (1) The further duties of the board are: To tabulate the votes, record them in the poll books, and file them, together with the tally papers and certificates, in the office of the clerk. (2) The board selects its own chairman, and the clerk of the circuit court acts as clerk of the board, (3) and the board declares the election winners by a statement of certification. (4) The inception date of this office in Jennings County is 1906.

The records are located in the clerk's vault in the courthouse.

(1) Acts 1905, 1927; Burns
29-1401.
(2) Acts 1905; Burns 29-1404.

(3) Acts 1905; Burns 29-1402.
(4) Acts 1905; Burns 29-1405.

172. ELECTION RETURNS, 1906--. In Election Record, entry 170. Record of election returns, showing number of votes cast by each political party in each precinct, names of candidates, tabulation, and summary.

XX. BOARD OF ELECTION COMMISSIONERS

By legislative enactment in 1889, the board of election commissioners was created. It consists of the clerk of the circuit court, and two persons appointed by him, one from each of the two major political parties; each of whom is nominated by the chairman of the county central committee of the two political parties respectively. This board is appointed annually and serves without pay. It prepares and distributes ballots for the election of county officers. (1) The inception date of this office in Jennings County is 1890.

The board's duties are: To print ballots; to receive petitions to place candidates' names on the ballots; and to receive certificates of nominations by convention or primary election. (2)

All the records are located in the clerk's vault in the courthouse.

(1) Acts 1889; Burns 29-1002.

(2) Acts 1889, 1935; Burns 29-1003.

173. GENERAL ELECTION RECORD, 1906--. In Election Record, entry 170.

Record of elections, showing number of votes cast by each political party in each precinct, names of candidates, tabulation, and summary. No index.

174. ELECTION RETURNS, 1834-1900. 150 file boxes.

Election returns, showing date, number of votes, name of candidate, and count of votes for each candidate. No index. 4 x 4 x 9.

XXI. BOARD OF EDUCATION

The educational system of Indiana had its beginning back in 1818, and since then it has undergone several changes.

The legislature in 1818 provided for the appointment by the county commissioners of a superintendent of schools for each congressional township. (1)

By legislative enactment in 1824 the school system was administered by three township school trustees, who were elective. (2)

The school administrative system was changed by the legislature in 1833. By this new act the election of a school commissioner was prescribed. (3)

In 1852 the legislature provided that the township trustees should serve as a board of school trustees in each civil township. (4)

By legislative enactment in 1865 three school trustees were elected by the common council of each incorporated city and the board of trustees of each incorporated town to administer the school system in conjunction with the township trustees of each civil township. (5)

By an act of 1873 the county board of education was created. The board was comprised of the county superintendent of schools, the township trustees of the county, and the school trustees of each city and town of the county. (6)

The inception date of this board in Jennings County is 1873.

By legislative enactment in 1877 the membership of the board was changed to consist of the county superintendent of schools,

the township trustees, and the chairman of school trustees of each city and town. (7)

The duties of the board are to take care of the general needs of the schools, maintenance of school property, and purchase of furniture, books, maps, charts, and other supplies. (8) Its powers also include appointment of a county attendance officer upon nomination of the county superintendent. (9) The board may purchase text books from publishers and sell them to pupils at cost. (10)

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| (1) Acts 1818, ch. 49, sec. 1. | (6) Acts 1873, ch. 25, sec. 8. |
| (2) Acts 1824, ch. 97,
secs. 1, 2. | (7) Acts 1873, 1877; Burns
28-801. |
| (3) Acts 1833, ch. 70, sec. 3. | (8) Ibid. |
| (4) 1 Rev. Stat. 1852, ch. 98,
secs. 4, 8. | (9) Acts 1921, 1932 spc. sess.;
Burns 28-501. |
| (5) Acts 1865, ch. 1,
secs. 4, 5. | (10) Acts 1921; Burns 28-613. |

No records could be found.

XXII. SUPERINTENDENT OF SCHOOLS

In 1865 the legislature provided for a school examiner to be appointed by the county commissioners. (1)

By legislative enactment in 1873, the act of 1865 was amended, and the school examiner's title was changed to "county superintendent of schools". He was appointed by the township trustees to serve for a term of two years. (2)

In 1899 the legislature extended the term of office of the superintendent of school to four years, and also provided that he be elected by the township trustees. The act also required that he post bond with the auditor to insure faithful performance of his duties as prescribed by law. (3) The inception date of this office in Jennings County is 1873. ✓

The superintendent exercises general supervision of the schools of Jennings County. He visits each township institute once each school year and conducts teachers' county institutes. He carries out the orders of the state board of education and the state superintendent of public instruction. (4) He is required to make report as to teacher's preparation, experience, and license before being hired by the school trustees. (5) He makes out the basis of apportionment of school revenues from the enumeration of pupils. (6) He receives statements for school aid relief from school and township trustees. (7) He is ex-officio member and president of the board of education. (8)

The records are located in the auditor's vault in the courthouse.

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| (1) Acts 1865, ch. 1, sec. 33. | (5) Acts 1927, 1933; Burns |
| (2) Acts 1873, ch. 25, sec. 2. | 29-4309. |
| (3) Acts 1899, 1911, 1913; Burns | (6) Acts 1865; Burns 28-715. |
| 28-702. | (7) Acts 1933; Burns 28-903. |
| (4) Acts 1899; Burns 28-704. | (8) Acts 1873, 1877; Burns 28-201. |

175. ELECTION OF COUNTY SUPERINTENDENT, 1873--. 1 vol.

Record of election of county superintendent, showing date, name of candidate,, number of votes each received, and signature of township trustee.. Arr. alph. by names of candidates. 1873-1911, hdw.; 1911--, typed. 200 pp. 16 x 11 x 1 $\frac{1}{2}$.

XXIII. HEALTH OFFICER

By legislative enactment in 1881, a county board of health was established and was required to elect a secretary who acted as the health officer for each town and city, and the county. (1)

In 1891 the legislature amended the act of 1881 and enlarged the duties of the health officer, who acted through the board of health. (2)

The health commissioner was provided for by an act of the legislature in 1909, and in the same act a repeal clause repealed the act creating the county board of health. The health commissioner is elected by the county commissioners to serve for a four-year term. (3) The health commissioner must be a licensed physician. (4) The inception date of the records of this office in Jennings County is 1881.

By an act of 1935 the title of county health commissioner was changed to county health officer, who is appointed by the county commissioner with the approval of the state board of health, to serve four years. The county health officer must be legally qualified to practice medicine, suitably trained in sanitary science, and his qualifications must be satisfactory to the state board of health. He is required to enforce the health laws of the state and enforce all the rules of the state board of health. (5)

It is the duty of the health officer to enforce the health laws; to record and report vital statistics, such as births, deaths,

and marriages; to make sanitary inspections of all public and private buildings in regard to sources of disease; to establish quarantine and take all reasonable means to protect the public health; to close schools and churches; and to prohibit public assemblies to prevent epidemics. (6)

The records are located in the courthouse.

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| (1) 1881 Rev. Stat., sec. 4993. | (5) Acts 1935; Burns, 1936 |
| (2) Acts 1891, ch. 15, sec. 8. | suppl., 35-118. |
| (3) Acts 1891, 1909; Burns | (6) Acts 1891, 1909; Burns |
| 25-108. | 35-111. |
| (4) Acts 1891, 1909; Burns | |
| 35-110. | |

Vital Statistics

176. RECORD OF BIRTHS, 1882--. 13 vols.

Record of births in county, showing date of birth, names of child and parents, place of birth, sex, residence, color, race, and occupation of father. No index. Hdw. 201 pp. 18 x 12 x 2. 12 vols., 1882-1934, C.C., Clk. off.; 11 vol., 1934--, Hlth. Offr. off., First National Bank Bldg., North Vernon.

177. DEATH RECORDS, 1882--. 11 vols.

Record of death certificates, showing date, certificate number, name of deceased, birthplace, sex, color, if single, married, widow or widower, and name of husband or wife of deceased, age, and name of health officer. No index. Hdw. 201 pp. 18 x 12 x 2. 10 vols., 1882-1930, C.C., Clk. wt.; 1930--, Hlth. Offr. off., First National Bank Bldg., North Vernon.

XXIV. BOARD OF PUBLIC WELFARE

The board of public welfare of Jennings County, created in 1936 by an act of the legislature, consists of five persons having a recognized interest in and knowledge of the problems of public welfare. The board members are appointed by the judge of the circuit court; at least two members must be women and not more than three members may be adherents of any one political party. (1)

Subject to the rules and regulations of the state department of public welfare, the board is charged with the administration of assistance to dependent children in their own homes, old age assistance, services and assistance to persons otherwise handicapped, the care and treatment of dependent, neglected, and handicapped children, children in danger of becoming delinquent, and such other welfare activities as may be delegated to it by the state department of public welfare, under the provisions of the act, including services connected with assistance to the blind. (2)

The director, who is appointed by the board of public welfare of Jennings County under the supervision of the circuit court, performs the functions of probation officer and agent of the court. (3)

All jurisdiction vested in county boards pertaining to welfare work was transferred to the board of public welfare upon its organization in 1936. (4)

All the records are located in the welfare office in the courthouse.

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| (1) Acts 1936 spec. sess.; Burns,
1936 suppl., 52-1118. | (4) Acts 1936 spec. sess.;
Burns, 1936 suppl.,
52-1408. |
| (2) Acts 1936 spec. sess.; Burns,
1936 suppl., 52-1120. | |
| (3) Acts 1936 spec. sess.; Burns,
1936 suppl., 52-1119, 52-1120. | |

178. MINUTE BOOK, 1936--. 1 vol.

Minutes of meetings of county board of public welfare, showing date, place of meeting, name of appointee, subjects discussed, action, signature of secretary of board, and adjournment. Arr. chron. Typed. 100 pp. 9 x 15 x 1.

179. REGISTER OF APPLICATIONS, 1936--. 1 vol.

Record of applications for old age assistance and dependent children, showing date, serial number, name of applicant, sex, type of application, visitor assigned, date of board action, and disposal. Arr. by application numbers. Typed. 150 pp. 9 x 15 x 1.

180. RECOMMENDATIONS, 1936--. 1 vol.

Record of recommendations and actions of welfare board as to rejections, awards, and revocations, showing application number, name of applicant or recipient, amount, certificate number, and date notice issued. Arr. chron. Typed. 75 pp. 12 x 15 x 3/4.

181. RECORD OF ASSISTANCE GIVEN AGED PERSONS AND DEPENDENT CHILDREN, 1935--. 1 vol.

Record of assistance given aged persons and dependent children, showing date, name of applicant, monthly award, sex, age, date of

birth, address, warrant number, and amount of payment. Arr.

by application numbers. Hdw. 250 pp. 9 x 15 x 2.

182. REGISTER OF CLAIMS, 1936-- . 1 vol.

Register of claims for assistance filed and approved, and warrants issued, showing claim number, date, name of payee, fund debited, and amount of warrant. Arr. numerically. Typed. 100 pp. 15 x 12 x 3/4.

XXV. SURVEYOR

The surveyor is a constitutional officer, elected for a term of two years without restriction on reelection. (1) He must give bond in a sum fixed by the board of county commissioners. (2) Prior to the Constitution of 1851 the office of the surveyor was in existence by virtue of an act of 1818. (3) The inception date of this office in Jennings County is 1817.

The surveyor has charge, under direction of the county commissioners, of all surveying and civil engineering work of the county, including the preparation of plans and specifications for, and supervision of, the construction of all bridges, turnpikes or other roads, ditches, drains, and levies. (4) He also has charge of the repair and maintenance of county highways, (5) unless the county commissioners employ a highway supervisor. (6) The county commissioners may employ the surveyor to serve as highway supervisor. (7)

For private parties, he takes acknowledgment of mortgages and deeds for the conveyance of real estate, (8) and, upon request, establishes lines and corners of lands and lots. (9)

The surveyor may employ deputy surveyors to assist in performing the engineering duties of the office. (10)

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| (1) Const., art. 6, sec. 2; 1 Rev. Stat. 1852; Burns 49-3301. | (7) Acts 1933; Burns 36-1110. |
| (2) Acts 1913; Burns 49-3302. | (8) 1 Rev. Stat. 1852; Acts 1857; Burns 49-3317. |
| (3) Rev. Laws 1831, ch. 102, sec. 1. | (9) 1 Rev. Stat. 1852; Acts 1875; Burns 49-3311. |
| (4) 1 Rev. Stat. 1852; Acts 1911; Burns 49-3309. | (10) Acts 1891, 1899; Burns 49-3306. |
| (5) Acts 1933; Burns 36-1101. | |
| (6) Acts 1933; Burns 36-1113. | |

XXVI. HIGHWAY SUPERVISOR

In pioneer times the roads were maintained by the local authorities. The citizens usually worked out their road taxes by giving a certain number of days labor, furnishing their own teams. The township road superintendent had charge of the work performed. This system prevailed for nearly a half a century.

In 1879 the legislature constituted the county commissioners a board of turnpike directors, each serving as supervisor in his own district. (1) In 1913 the county highways were placed in charge of a superintendent of highways, who was appointed by the county commissioners for a term of two years. (2) Some records bear his title. This office was abolished in 1933, (3) and the powers and duties conferred on the surveyor. (4)

In order to provide for necessary supervision of highways in counties warranting more attention than the surveyor can give, the board of county commissioners has the right to appoint, at its option, a highway supervisor whose term of office is discretionary with the board of county commissioners. (5) The board of commissioners of Jennings County has appointed a highway supervisor.

The inception date of this office in Jennings County is 1933. 2

The highway supervisor oversees the maintenance and repair of all highways, bridges, and culverts of the county, (6) and has authority to fix the limits of loads carried over them. (7) He must attend the annual road school at Purdue University. (8)

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| (1) Acts 1879, ch. 115, sec. 1. | (5) Acts 1933; Burns 36-1110. |
| (2) Acts 1913, ch. 330, sec. 1. | (6) Acts 1933; Burns 36-1103. |
| (3) Acts 1933; Burns 36-1113. | (7) Acts 1933; Burns 36-1102. |
| (4) Acts 1933; Burns 36-1101. | (8) Acts 1933; Burns 36-1110. |

No records could be found.

XXVII. AGRICULTURAL AGENT

The office of agricultural agent was created by the legislature in 1913. This act provided that an agent should be appointed upon petition by the residents of the county. (1) The inception date of this office in Jennings County is 1917.

By legislative enactment in 1937 the office of agricultural agent was created for every Indiana county. The agricultural agent is appointed by the director of agricultural extension service of Purdue University, subject to the approval of a state board, entitled county agricultural agents board. The qualifications of the agricultural agent are prescribed by the board. (2)

The county council is required to appropriate not less than one thousand dollars annually to be used in paying office help, expenses of the agent, mileage, rent, or other incidentals. The salary of the agricultural agent is paid by the state through Purdue University.

The duties of the agricultural agent, under the supervision of Purdue University, are: To cooperate with movements for the advancement of agricultural and country life, with farmers' institutes, farmers' clubs, and other rural and civic organizations; to conduct practical farm demonstrations, boys' and girls' clubs and contest work; to give advice to farmers on practical farm problems; and to aid the superintendent of schools and the teachers of the county in giving practical education in agriculture and domestic science. (2)

By an act of 1931, the office of home demonstration agent, whose work is supplemental to that of the agricultural agent, was authorized upon petition to the county council by taxpayers of the county. (3)

All the records are located in the agricultural agent's office, Bacons Hardware Store, Vernon, Ind.

(1) Acts 1913, 1923, 1927;
Burns 28-4911.

(2) Acts 1937, ch. 224, sec. 1.
(3) Acts 1931, Burns 28-5627.

183. CONSERVATION OF SOIL, Mar-Oct. 1936. 1 vol.

Record of contracts with the government for C.C.C. work, showing date, report of county agent of farm cooperating with soil conservation service, names of owner and tenant, and farm location. No index. Typed. 27 pp. 12 x 8 x $\frac{1}{2}$.

184. FARM RECORDS, 1935--. 1 vol.

Record of all products raised on farm, selling price of each, and cost of seeds, showing date, names of farm owner and tenant, addresses, kind of products, and amount. No index. Typed. 29 pp. 12 x 8 x $\frac{1}{2}$.

185. CORN-HOG CONTRACT, 1932-36. 3 vols.

Record of corn-hog contracts, showing date, names of farm owner and tenant, addresses, amount of excess corn, hogs, and stock, and landlord's failure to meet minimum hog and silage requirements. No index. Typed. 24 pp. 12 x 8 x $\frac{1}{2}$.

186. WHEAT CONTROL ASSOCIATION, Mar-Oct. 1936. 1 vol.

Record of wheat control contracts, showing date, names of farm owner and tenant, addresses, amount of wheat crops to be raised, amount excess wheat, hogs, stock, and landlord's failure to meet minimum wheat and silage requirements. No index. Typed. 27 pp. 12 x 8 x $\frac{1}{2}$.

187. TOBACCO CONTROL ASSOCIATION, 1935-36. 3 vols.

Record of tobacco control contracts, showing date, names of producer and buyer, county, contract and serial number, pounds of excess, and amount and form of payment. No index. Hdw. 21 pp. 12 x 8 x $\frac{1}{2}$.

188. LIVE STOCK MARKET ASSOCIATION, 1935--. 2 vols.

Record of live stock market association, showing date, object of improving live stock marketing conditions, current prices, and report of agricultural agent. No index. Typed. 79 pp. 12 x 8 x $1\frac{1}{2}$.

189. PURDUE NEWS SERVICE, 1935--. 2 vols.

Record of material sent from Purdue to aid farmers, showing latest corn fertilizing methods, prevention of seed potato diseases, lamb club show, extension news service, and nutrition clubs. No index. Typed. 42 pp. 12 x 8 x $\frac{3}{4}$.

190. HOME ECONOMIC'S CLUB, 1935--. 2 vols.

Record of Home Economic's Club activities, showing cooperative extension work, home furnishings, and buying problems. No index. Typed. 75 pp. 12 x 10 x 3.

191. 4-H CLUB, 1935--. 3 vols.

Record of 4-H Club activities, showing name of club member, kind of club, purpose, meeting date, and summary of meeting. Ip index.

Hdw. 59 pp. 12 x 10 x $\frac{1}{2}$.

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